



VILLAGE OF ARLINGTON HEIGHTS
DEPARTMENT OF BUILDING & HEALTH SERVICES
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BUSINESS LICENSE INFORMATION SHEET

HEALTH & FIRE REQUIREMENTS

Dear Applicant:

Following is a checklist of items required at your business location. This list may not be all inclusive of your specific location, but it should be used as a guide to some of the village requirements. If there are specific items that need to be addressed, you will be notified during your business license inspection.

HEALTH REQUIREMENTS

- 1. Refuse service must be obtained**
- 2. Restrooms must have hard surface flooring and base, no carpeting**
- 3. Functioning exhaust fan or an operable window in each restroom**
- 4. Refuse container in restroom**
- 5. Soap, paper towels or hand dryer in restroom**
- 6. Hot and cold running water**
- 7. Provide base along all wallboards**
- 8. All wall, ceiling and flooring materials must be in sound condition**

FIRE REQUIREMENTS

- 1. Exit sign must have battery backup function**
- 2. Exit sign light bulbs must be operational**
- 3. Emergency light battery backup function must be operational**
- 4. Fire extinguishers must be wall mounted and display current inspection tag**
- 5. Working space around electrical service equipment shall be in accordance with Chapter 25 of the Municipal Code**
- 6. No excessive combustibles material in storage area**
- 7. No extension cords are allowed for permanent use**
- 8. Building address must be clearly visible**