



VILLAGE OF ARLINGTON HEIGHTS

33 S. Arlington Heights Rd.
Arlington Heights, IL 60005
Phone (847) 368-5560
Fax (847) 368-5975
Website: www.vah.com

RESIDENTIAL FIRE PIT

PERMIT SUBMITTAL REQUIREMENTS

ALL APPLICATIONS REQUIRE THE FOLLOWING ITEMS:

- [APPLICATION FOR BUILDING PERMIT](#)
- [CONTRACTOR'S LICENSE APPLICATION](#) (All contractors must be licensed in the Village of Arlington Heights prior to release of permit)
- 3 COLLATED SETS CONTAINING THE FOLLOWING INFORMATION:
 - [HOMEOWNER AS GENERAL CONTRACTOR](#) (If applicable)
 - CONTRACTOR'S PROPOSAL
 - MARKED UP PLAT OF SURVEY SHOWING LOCATION OF FIRE PIT
 - INDICATE DISTANCE FROM ALL STRUCTURES ON YOUR PROPERTY
 - 36" INTERIOR DIAMETER – MIN. DISTANCE – 25 FEET
 - OVER 36" INTERIOR DIAMETER – MIN. DISTANCE – 50 FEET
 - INDICATE DISTANCE FROM ALL STRUCTURES ON NEIGHBOR'S PROPERTY
 - TYPE OF FUEL
 - WOOD NATURAL GAS
 - GAS APPLIANCE SHALL BE THIRD PARTY TESTED AND APPROVED
- PLAN REVIEW FEE - \$11.00 PER THOUSAND OF THE VALUE OF WORK – DUE AT THE TIME OF SUBMITTAL

ONLY FULLY COMPLETED PERMIT SUBMITTALS CAN BE ACCEPTED FOR REVIEW AND APPROVAL

PERMIT SUBMITTAL INFORMATION

- ★ All applications, including revisions, must be submitted to the Department of Building & Health Services.
- ★ Allow 10 working days for review time.

PERMIT REVISION INFORMATION

- ★ If there is a rejection by any reviewing department, a correction report will be mailed/faxed to the permit applicant after the plan has been reviewed by all reviewing departments.
- ★ Revisions may take an additional 10 working days to process.