



VILLAGE OF ARLINGTON HEIGHTS

33 S. Arlington Heights Rd.
Arlington Heights, IL 60005
Phone (847) 368-5560
Fax (847) 368-5975
Website: www.vah.com

**FIREPLACE
RESIDENTIAL SAME DAY PERMIT**

**PERMIT SUBMITTAL REQUIREMENTS
ALL APPLICATIONS REQUIRE THE FOLLOWING ITEMS:**

- [APPLICATION FOR BUILDING PERMIT](#)
- [RESIDENTIAL SAME DAY STATEMENT OF COMPLIANCE](#)
- REAL ESTATE INDEX NUMBER (Written on building permit application)(Index number can be found on the tax bill)
- [SUBCONTRACTOR LIST](#) (All contractors are required to be licensed prior to release of permit)
- [CONTRACTOR'S LICENSE APPLICATION](#) (All contractors must be licensed in the Village of Arlington Heights prior to release of permit)
- [HOMEOWNER AS GENERAL CONTRACTOR](#) (IF APPLICABLE)
- [FIREPLACE INFORMATION](#)
- 2 COPIES OF CONTRACTOR'S PROPOSAL
- 2 COPIES OF PLAT OF SURVEY
- 2 COPIES OF PREFAB FIRE BOX FLUE AND CHIMNEY DETAILS. ENTIRE ASSEMBLY TO BE LISTED BY RECOGNIZED TESTING AGENCY.
- 2 COPIES OF MASONRY CROSS SECTION
- 2 COPIES OF SITE PLAN SHOWING EXTERIOR ELEMENTS (Architectural enclosures required)
- METAL STOVE ASSEMBLIES TO BE UL LISTED OR EQUIVALENT
- IF METAL FIREPLACE IS PROJECTING OUTSIDE OF HOUSE, THE FLUE MUST BE FIRE SHEATHED AND INSULATED FOR MANUFACTURED BOX

- BRICK FIREPLACES TO COMPLY WITH IRC REQUIREMENTS
- 2 COPIES OF DRAWINGS SHOWING PLANNED LOCATION OF FIREPLACE AND FLUE LOCATIONS THROUGH FINISHED LIVING SPACE. ENCLOSURES REQUIRED.
- FIRE STOPPING REQUIRED AT HORIZONTAL INTERFACES

**ONLY FULLY COMPLETED PERMIT SUBMITTALS CAN BE ACCEPTED FOR
REVIEW AND APPROVAL**