VILLAGE OF ARLINGTON HEIGHTS
DEPARTMENT OF BUILDING & HEALTH SERVICES
33 S. Arlington Heights Rd.
Arlington Heights, IL 60005
Phone (847) 368-5560
Fax (847) 368-5975
Website: www.vah.com

HOMEOWNER ACTING AS GENERAL CONTRACTOR FOR RESIDENTIAL WORK

When a homeowner acts as a general contractor he/she shall also be responsible for ensuring that corrections are made where the work is not done in accordance with all applicable Village Codes. If the homeowner is acting as a general contractor and not actually doing the work himself/herself, the homeowner shall be responsible for making sure all Village Codes, applicable ordinances and regulations are adhered to including, but not limited to, the licensing of sub-contractor(s).

The Village of Arlington Heights requires that contractors working within the Village obtain a contractor's license and/or present proof of registration to work in the Village in accordance with Arlington Heights Municipal Code. Any person, firm or corporation violating any of the licensing provision of the Municipal Code shall be fined not less than $5 or more that $750 for each offense and their license subject to revocation. For purposes of enforcement, a citation may be issued to the licensee or the employee for any violation of the Article referenced in the Municipal Code.

The Arlington Heights Municipal Code does not prohibit the homeowner from acting as general contractor.

A sub-contractor list must be completed and submitted with this form.

By signing this form, you acknowledge having read the contents of this form and that you agree to comply with all applicable Village requirements.

Job-site Address: _____

_____ _____

Homowner's Signature Date Signed

_____

Homeowner's Printed Name

_____

Telephone Number