



**VILLAGE OF ARLINGTON HEIGHTS**  
DEPARTMENT OF BUILDING & HEALTH SERVICES  
33 S. Arlington Heights Rd.  
Arlington Heights, IL 60005  
Phone (847) 368-5560  
Fax (847) 368-5975  
Website: www.vah.com

**Permit #:** \_\_\_\_\_

## **ELEVATOR INSPECTION CHECKLIST**

### **THE FOLLOWING IS A LIST OF REQUIRED INSPECTIONS:**

**These are the standard inspections for this application type. Depending on your scope of work the project may require additional inspections. Inspections are mandatory while work is in progress to ensure that construction complies with approved plans and code regulations.**

- TO SCHEDULE INSPECTION, CALL THOMPSON ELEVATOR INSPECTION SERVICE AT (847) 296-8211.**

### **INSPECTION INFORMATION**

- ★** Approved plans to be available on site, no inspection will be performed without approved plans on site.
- ★** Be sure to schedule your final inspection.
- ★** Work authorized by a permit must begin within **six months** from the date the permit was issued and must also be completed within **one year**. Work extending beyond these time frames requires approval by the Director of Building. To obtain approval, fill out the permit extension letter and submit to the Building Department.