



Village of Arlington Heights  
**Purchasing Division**  
33 S. Arlington Heights Road, Arlington Heights, IL 60005  
(847) 368-5505 - (847) 368-5998 Vendor # \_\_\_\_\_

**VENDOR APPLICATION FORM**

Date: \_\_\_\_\_

*Applicant's Name and Mailing for Bidding Forms and Purchase Orders:*

Company' Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Facsimile Number: \_\_\_\_\_

Email address: \_\_\_\_\_ Web Site: \_\_\_\_\_

Federal I.D.# \_\_\_\_\_ or Social Security # \_\_\_\_\_

*Type of Organization (Check One):*

Individual  Partnership  Non-Profit Organization  Corporation

*Name of President/Owner/Partners:*

Name \_\_\_\_\_ Title \_\_\_\_\_

*Person to Contact for Bids/Quotes:*

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Facsimile: \_\_\_\_\_ Email Address: \_\_\_\_\_

*Describe Products of Services your Company can Provide:*

\_\_\_\_\_  
\_\_\_\_\_

You are required to provide proper Federal Identification or Social Security number. Federal regulations require withholding of 31% Federal Income Tax from payments for vendors who have not provided a current taxpayer's identification number.