

REVISED

# VILLAGE OF ARLINGTON HEIGHTS

## ANNUAL ACTION PLAN

Federal Fiscal Year 2013

Program Year May 1, 2013 – April 30, 2014



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ANNUAL ACTION PLAN  
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## FEDERAL FY 2013 ANNUAL ACTION PLAN

The Annual Action Plan proposes activities to be undertaken by the Village in the next fiscal year (2013 - 2014) to address the needs and objectives described in the 5-year Strategy section of the 2010 - 2014 Consolidated Plan. Any activities to be funded through CDBG, HOME, ESG, HOPWA, Public Housing Comprehensive Grant or other HUD programs will be listed and described herein.

The Annual Action Plan is submitted to the Department of Housing and Urban Development (HUD) annually and constitutes the Village's application to HUD for grants under CDBG, HOME, etc. Every year the activities proposed to be funded by federal sources will be described and proposed dollar amounts will be given.

The activities in the Annual Action Plan relate to the statutory goals of the funding sources, the Village-identified needs in the areas of housing, public services, economic development and so forth, and the local objectives of the community, as described in the 5-year Strategy section of the Consolidated Plan.

### **Citizen Participation**

The Village of Arlington Heights will follow the Citizen Participation Plan contained in the 2010-2014 Consolidated Plan.

## Executive Summary

This Annual Action Plan describes the Village's housing and community development goals and activities to be undertaken with Federal fiscal year 2013 funds. The program year herein addressed is the Village's fiscal year from May 1, 2013 through April 30, 2014. For this program year, the Village estimates that it will have available \$368,256 in CDBG from which to make funding allocations.

Estimated FFY 2013 CDBG Grant:	\$250,756
Estimated Carry Over Funds from Prior Years:	\$ 67,500
Estimated Program Income:	<u>\$ 50,000</u>
	\$368,256

No other sources of Federal funds are expected to be available for use by the Village in 2013/2014.

CDBG budget are as follows from 2013/2014:

<u>Public Services</u>	<u>Program/Project</u>	<u>Allocation</u>
Faith Community Home	Supportive Housing for Families	\$1,000
Township High School District 214 Comm Ed.	Beginning ESL	\$1,500
NW CASA	Sexual Assault, Crisis Intervention and Advocacy Program	\$1,000
Children's Advocacy Center	Child Abuse Services	\$2,000
WINGS Program, Inc.	WINGS Program Housing and Supportive Services	\$2,500
Resources for Community Living	Shared Housing for Special Populations Program	\$2,000
Escorted Transportation Services – NW	Escorted Transportation Services/NW	\$2,000
Suburban Primary Health Care Council	Access to Care	\$8,800
CEDA Northwest	Day Care Broker Program	\$17,300
Journeys from PADS to HOPE	Homeless Services	\$3,000
Arlington Heights Park District	Children At Play	\$5,000
<u>Construction Projects</u>		
VAH Dept. of Planning & CD	Single Family Rehab Program	\$113,656
VAH Depart. of Planning & CD	Senior Center Debt Service	\$150,000
<u>Administration</u>		
VAH Dept. of Planning & CD	Salary Costs	\$56,000
	General Administrative Costs	\$ 2,500

In order to comply with certain Federal caps on categories of spending, the Village must limit its allocations for public services and administrative costs to the levels allowed.

Two public hearings were held with respect to the 2012/2014 Annual Action Plan including the CDBG budget. The public hearings will be held as follows:

Public Hearing #1

Village Board – Committee of the Whole

January 14, 2013 beginning at 7:30 p.m.

Village Hall, 33 S. Arlington Heights Rd., Arlington Heights, IL 60005

Public Hearing #2

Village Board Meeting

March 4, 2013 beginning at 8:00 p.m.

Village Hall, 33 S. Arlington Heights Rd., Arlington Heights, IL 60005

In addition to the programs and projects being funded through the Village's CDBG allocation, the Village will undertake many other programs and activities that address housing and community development needs in the Village. The focus of many of these activities is directed at the Village's low and moderate income residents. Activities are undertaken by the Village are administered through the Department of Planning and Community Development, the Health Department and the Building Department. The Village is also advised by commissions composed of volunteer members of the community including, but not limited to, the Housing Commission, Commission for Citizens with Disabilities, Senior Citizens Commission and Youth Commission.

## Resources

### Federal Resources

The following is a summary of federal funds expected to be available to the Village of Arlington Heights for the FFY 2013 program year (May 1, 2013 – April 30, 2014):

Estimated FFY 2013 CDBG Grant:	\$250,756
Estimated Carry Over Funds from Prior Years:	\$ 67,500
Estimated Program Income:	<u>\$ 50,000</u>
	\$368,256

### Section 8 Funds:

The number of Housing Choice Vouchers used in the Village of Arlington Heights is approximately: 120

Low-Income Housing Tax Credits:	\$ 0
Competitive McKinney-Vento Homeless Assistance Act funds:	\$ 0
Emergency Shelter Grant/Housing Opportunities for People with AIDS:	<u>\$ 0</u>
TOTAL ALL PROGRAMS:	\$368,256

The Village of Arlington Heights does not directly receive Section 8 funds, low-income housing tax credits, McKinney–Vento funds, ESG or HOPWA funds. However, the Housing Authority of the County of Cook, Cook County (including its Continuum of Care network), and other agencies that serve Arlington Heights residents receive funds from some of these sources.

### Other Resources:

The subrecipients of the Village of Arlington Heights receive revenue from various public and private sources. The CDBG grants from the Village typically represent a small portion of the agencies' overall and program budgets but are helpful to agencies in leveraging other funds, particularly because the Village's CDBG grants demonstrate local support for the programs or services. There are many agencies and programs in the Village that do not receive program funds from the Village. These providers are also funded from various public and private sources. For leveraged funds reported by the agencies being funded with CDBG grants, see the List of Proposed Projects (Table 3) that is attached to this Annual Action Plan.

The CDBG funds received by the Village provide important and needed resources, particularly with respect to public services and affordable housing program offered in the Village. The Village of Arlington Heights provides numerous additional housing and community development services to Village residents as described in the Consolidated Plan. Most of these services are funded through the Village's General Funds. Examples include programs and services provided through the Department of Planning and Community Development, Health Department, Public Works Department, Building Department, and Police and Fire Departments.

### Matching Requirements:

Federal funds received by the Village for housing and community development do not have matching fund requirements.

## Geographic Distribution

The Village of Arlington Heights allocates the maximum under the HUD cap to public services. When making allocations, the Village looks at serving a wide-variety of needs. Because residents have public service needs irrespective of their home addresses, most public services are offered on a Village-wide basis. The Single-Family Rehab program is also offered on a Village-wide basis but since there is a greater need for rehab among older homes, it is expected that most of this program's funds will be expended in areas of low income and minority concentration.

Since 1996, the Village has utilized \$150,000 per year toward the debt service on the bonds issued to purchase and rehabilitate the Village's Senior Center. In 1996, the Village was informed that the building it leased and used as its Senior Center would no longer be available. Due to the size and growth rate in its senior population, the Village of Arlington Heights committed to constructing a new Senior Center. An ideal site was located. It was a site that formerly housed a grocery store, but the building had been vacant for many years. Although classified as a project that meets a CDBG national objective by benefiting low and moderate- income persons through a limited clientele benefit facility, the project also addressed a blighted area.

HUD recognized the Village of Arlington Heights' immediate need for a Senior Center and gave permission to the Village of Arlington Heights to use \$150,000 annually from its CDBG allocation toward debt service on the bonds issued to finance the Senior Center.

This amount of funding for a Senior Center was deemed appropriate because the Village of Arlington Heights has a numerically and proportionally larger number and percentage of senior citizens in its population than do the Village's surrounding communities. Below is a table based on 2010 Census data showing the number and percentage of populations 65 years and older in the Village of Arlington Heights and its adjacent suburbs. Of the Village's total population 75,101, 12,920 persons were age 65 and older.

<b>Municipality</b>	<b>Number of Persons Age 65+</b>	<b>Percentage of Population 65+</b>
Arlington Heights	12,920	17.2%
Buffalo Grove	4,934	11.9%
Elk Grove Village	2897	14.8%
Mt. Prospect	8,584	15.8%
Rolling Meadows	2,988	12.4%
Palatine	7,224	10.5%
Prospect Heights	2,217	13.6%

In its Consolidated Plan, the Village identifies census block groups where there are concentrations of low-income persons and minority populations. The Senior Center is located in one of the low/moderate income census tracts. Funding for the Senior Center comprises 41.6% of the annual amount of available CDBG funds in 2013/2014. See Attachment D for maps showing areas of minority and low-income concentrations.

The Village does not have specifically identified target areas for service since persons most in need of programs and assistance may reside at any location in the Village.

## Summary of Specific Annual Objectives

This Annual Action Plan proposes activities to be undertaken in the Village's 2013-2014 fiscal year to address the needs and objectives described in the Village's 2010-2014 Consolidated Plan.

The 2010-2014 Consolidated Plan described the community's needs in the following areas:

- Affordable Housing
- Homeless Continuum of Care
- Other Special Housing/Non-Homeless needs
- Public Services
- Public Facilities
- Planning

The specific objectives addressed by each of the CDBG-funded programs are described in the next section of this Annual Action Plan, "CDBG-Funded Activities."

### CDBG-Funded Activities

For FFY 2013, the Village estimates that it will have \$360,230 in CDBG funds to allocate for projects in the Village's 2013-2014 program year. Federal regulations provide for certain restrictions with regard to the amount of funds that may be spent for public services and administration. Calculations of these expenditure caps are:

Public Services – The maximum expenditure amount in this category under the Federal regulations for program year 2013-2014 is: \$46,100.

Administration – The maximum expenditure in this category under the Federal regulations for program year 2013-2014 is: \$58,500.

Construction Projects – Expenditure amount in this category under the Federal Regulation if the Village uses the full maximum amounts for public services and administration is estimated to be: \$263,656.

Low- and Moderate-Income Benefit – Federal regulations dictate that at least 70% of funds be used for the benefit of low- and moderate-income persons or \$252,161. The Village intends to use 100% of its CDBG funds for low- and moderate-income benefit.

The following is the CDBG budget for 2013/2014:

<u>Public Services</u>	<u>Program/Project</u>	<u>Allocation</u>
Faith Community Home	Supportive Housing for Families	\$1,000
Township High School District 214	Beginning English as a Second	\$1,500
Community Education Foundation	Language Instruction	
NW CASA	Sexual Assault, Crisis Intervention and	\$1,000
	Advocacy Program	
Children's Advocacy Center	Child Abuse Services	\$2,000
WINGS Program, Inc.	WINGS Program Housing and	\$2,500
	Supportive Services	
Resources for Community Living	Shared Housing for Special	\$2,000
	Populations Program	
Escorted Transportation Services – NW	Escorted Transportation Services/NW	\$2,000
Suburban Primary Health Care Council	Access to Care	\$8,800
CEDA Northwest	Day Care Broker Program	\$17,300
Journeys from PADS to HOPE	Homeless Services	\$3,000
Arlington Heights Park District	Children At Play	\$5,000
<u>Construction Projects</u>		
VAH Dept. of Planning & CD	Single Family Rehab Program	\$113,656
VAH Depart. of Planning & CD	Senior Center Debt Service	\$150,000
<u>Administration</u>		
VAH Dept. of Planning & CD	Salary Costs	\$56,000
	General Administrative Costs	\$ 2,500
Total:		\$360,230

1. FAITH COMMUNITY HOMES – SUPPORTIVE HOUSING

Faith Community Homes provides supportive housing services to low income working families with children living or working in Arlington Heights. The major part of the program is 2 years of weekly mentoring designed to help families develop realistic budgets, goals, and actions. Non-CDBG funds are used to temporarily assist the families with housing costs.

Allocation: \$1,000

Number and Types of Families to Benefit – The agency anticipates assisting 12 families at its grant request amount of \$1,000.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Homeless/Continuum of Care needs (see Table 2C) and meets local objective number 2.1.

Program Income to be Generated - None.

Accomplishments – To provide housing and supportive services to families with children in order to prevent homelessness and foster financial independence.

Target date for Completion - The Village enters into one-year grant agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is administered by Faith Community Homes and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Decent Housing/Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$0	na	na
2011-2012	\$410	1 family	17 families
2012-2013	\$400	4 families	To be determined
2013-2014	\$1,000	12 families	To be determined

2. TOWNSHIP HIGH SCHOOL DISTRICT 214 COMMUNITY EDUCATION FOUNDATION – BEGINNING ENGLISH AS A SECOND LANGUAGE

This project serves non-native speakers of English who can benefit from beginning lessons in English as a Second Language (ESL), providing them with classroom instruction at the Arlington Heights Memorial Library (AHML). The AHML’s Literacy Specialist provides the process of student identification and referral. District 214 Community Education provides the assessment, instruction, and evaluation of learning gain. The project fills the gap that exists for beginning ESL learners who are not advanced enough in their English skills for the existing ESL programs offered at AHML (i.e. an interactive computer lab in the AHML Literacy Office available for use 6 days per week, and Read to Learn Adult Literacy/Volunteer tutoring offered Tuesday mornings and Wednesday evenings). The program will expand upon the AHML’s programs, through collaboration between the AHML and District 214 Community Education, to eliminate a barrier to participation in ESL services as well as general library services, faced by the target population.

Allocation: \$1,500

Number and Types of Families to Benefit – The agency anticipates assisting 35 persons at its grant request amount of \$1,500.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Employment/Training Services under the category of Public Services (see Table 2B) and meets local objective number 4.5.

Program Income to be Generated - None.

Accomplishments - To expand and provide ESL classes in the community.

Target date for Completion - The Village enters into one-year grant agreements for public service activities.

Geographic Distribution – Village-wide

Service Delivery and Management - This program is administered by the Township High School District 214 Community Education Foundation and the Arlington Heights Memorial Library and would be monitored by the Village of Arlington Heights’ Department of Planning and Community Development.

Applicable Performance Outcome Measures: Creating Economic Opportunity/Availability and Accessibility of Services

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$1,500	25	20
2011-2012	\$1,220	23	27
2012-2013	\$1,165	16	To be determined
2013-2014	\$1,500	35	To be determined

3. NW CENTER AGAINST SEXUAL ASSAULT (NW CASA) – SEXUAL ASSAULT COUNSELING, CRISIS INTERVENTION AND ADVOCACY PROGRAM

NW CASA requests funds to support its specialized counseling, crisis intervention, and advocacy services programs for Arlington Heights residents who are victims of sexual assault.

Allocation: \$1,000

Number and Types of Families to Benefit - The agency anticipates assisting 42 persons at its grant request amount of \$2,000. Therefore, at \$1,000, the goal is 21 beneficiaries.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Health Services and General Public Services under the category of Public Services and meets local objective number 4.6.

Program Income to be Generated - None.

Accomplishments – To provide services to victims of sexual assault.

Target date for Completion - The Village enters into one-year grant agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is administered by NW CASA and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Availability and Accessibility

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$0	na	na
2011-2012	\$410	3	35
2012-2013	\$400	8	To be determined
2013-2014	\$1,000	21	To be determined

#### 4. THE CHILDREN'S ADVOCACY CENTER – CHILD ABUSE SERVICES

The Children's Advocacy Center provides direct services to child victims of sexual abuse and severe physical abuse, witnesses to domestic violence, and their families. Services are provided through the Center's CASI Family Support Services and Safe from the Start Programs. The CASI Program coordinates the abuse investigation and provides expert child interviews and medical exams, court preparation and advocacy, crisis intervention and on-going case management. Family Support Services offers counseling and support groups for children and parents. Safe from the Start provides specialized counseling and intervention for young children (0 – 5) exposed to domestic violence, and their families. All services are provided free of charge.

Allocation: \$2,000

Number and Types of Families to Benefit – The agency anticipates assisting 28 persons at its grant request amount of \$2,000.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Youth Services under the category of Public Services (see Table 2B) and meets local objective number 4.2.

Program Income to be Generated - None.

Accomplishments – To provide the services described above to victims of child sexual abuse and their families.

Target date for Completion - The Village enters into one-year grant agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is administered by The Children's Advocacy Center and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Availability and Accessibility

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$1,500	7	15
2011-2012	\$1,220	12	24
2012-2013	\$1,165	13	To be determined
2013-2014	\$2,000	28	To be determined

5. WINGS PROGRAM, INC. – WINGS PROGRAM HOUSING AND SUPPORTIVE SERVICES

It is the mission of WINGS to provide housing and supportive services in an effort to end domestic violence and homelessness one family at a time. WINGS provides safe, decent housing to women who find themselves homeless due to domestic violence or other reasons.

Allocation: \$2,500

Number and Types of Families to Benefit – The agency anticipates assisting 18 persons at its grant request amount of \$7,500. Therefore, at \$2,500, the goal is 6 beneficiaries.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Homeless/Continuum of Care needs (see Table 2C) and meets local objective number 2.1.

Program Income to be Generated - None.

Accomplishments - To continue to provide needed services to homeless women and their children including victims of domestic violence.

Target date for Completion - The Village enters into one-year grant agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is administered by WINGS Program, Inc. and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Decent Housing and Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocation or Request	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$2,000	4	20
2011-2012	\$1,640	2	7
2012-2013	\$1,560	6	To be determined
2013-2014	\$2,500	6	To be determined

6. RESOURCES FOR COMMUNITY LIVING – SHARED HOUSING FOR SPECIAL POPULATIONS PROGRAM

Resources for Community Living offers housing and individualized support services for adults with developmental disabilities and/or physical disabilities living in North/Northwest suburban Cook County. The primary goal is to enable clients to live independently rather than in group homes or institutional settings. Participants with developmental disabilities also receive individualized support services according to goals indentified by the participant. These services are provided by trained staff members and may include money management, cooking, using public transportation, safety, vocational training, community involvement, and other skills necessary for living on one's own. Monthly social activities, Social Group Training, and rent subsidies are also available.

Allocation: \$2,000

Number and Types of Families to Benefit – The agency anticipated assisting 25 persons at its grant request amount of \$6,000. Therefore, at \$3,000, the goal is 8 beneficiaries.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Handicapped Services under the category of Public Services (see Table 2B) and meets local objective number 4.1.

Program Income to be Generated - None.

Accomplishments - To assist disabled persons with living independently.

Target date for Completion - The Village enters into one-year grant agreements for public service activities.

Geographic Distribution - This program is available to residents Village-wide.

Service Delivery and Management - This program is administered by Resources for Community Living and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Availability and Accessibility

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$1,500	7	27
2011-2012	\$1,220	5	24
2012-2013	\$1,165	5	To be determined
2013-2014	\$2,000	8	To be determined

## 7. ESCORTED TRANSPORTATION SERVICES/NORTHWEST

Escorted Transportation Services provides a reliable volunteer based transportation service for older adults to medical and dental appointments. Seniors are picked up at their homes and driven to their health related appointment. The volunteer driver has been screened and has had a thorough background check completed. This volunteer stays with the older adult during the appointment and drives the recipient home with a stop for needed prescriptions if required. Those requesting services are asked to make a prior arrangement for their scheduled medical appointment. Services are available Monday through Saturday with advance notice. A voluntary donation of twelve dollars is welcomed for the round trip service to support the program, but the donation is not a requirement for service.

Allocation: \$2,000

Number and Types of Families to Benefit –The agency anticipates that 332 Arlington Heights residents will be served at the proposed funding level of \$10,000. Therefore, at \$2,000, the goal is 66 beneficiaries.

Specific Priority Need and Local Objective – This program addresses the high (H) priority need area of Transportation Services under the category of Public Services (see Table 2B) and meets local objective number 4.4.

Program Income to be Generated – None.

Accomplishments – To expand and provide medial appointment transportation services for seniors.

Target date for Completion – The Village enters into one-year grant agreements for public service activities.

Geographic Distribution – Village-wide.

Service Delivery and Management – This program is administered by Escorted Transportation Services/NW and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Availability and Accessibility

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$1,500	76	172
2011-2012	\$1,220	60	249
2012-2013	\$1,165	58	To be determined
2013-2014	\$2,000	66	To be determined

## 8. SUBURBAN PRIMARY HEALTH CARE COUNCIL - ACCESS TO CARE PROGRAM

This activity enables low income, uninsured residents to receive basic health care services including physician office visits, prescription drugs, and lab and radiology services through the Suburban Primary Health Care Council. The Council contracts with physicians throughout the northwest suburbs and pays them a discounted rate to provide services to persons enrolled in the program. Patients pay an annual \$20 per person fee to enroll (\$50 maximum per family) and pay minimal co-payments to providers for services (\$5 - \$30).

Allocation: \$8,800

Number and Types of Families to Benefit – The agency anticipates assisting 14 persons at its grant request amount of \$10,000. Therefore, at \$8,800, the goal is 12 beneficiaries.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Health Care Services under the category of Public Services (see Table 2B) and meets local objective number 4.6.

Program Income to be Generated - None.

Accomplishments - To continue to provide quality health care to uninsured and underinsured Arlington Heights residents.

Target date for Completion - The Village enters into one-year grant agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is administered by the Suburban Primary Health Care Council and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$13,000	14	14
2011-2012	\$8,300	7	10
2012-2013	\$7,725	8	To be determined
2013-2014	\$8,800	12	To be determined

9. CEDA NORTHWEST - DAY CARE BROKER PROGRAM

CEDA subsidizes day care costs for children from of low- and moderate-income Arlington Heights families. Typically, these families are unable to bare the high cost of childcare and still meet with monthly financial obligations. All program participants must attend Life Skills classes and budget and financial counseling sessions. Participants identified most at risk are assigned a case manager that meets regularly with them to assess their progress towards achieving self-sufficiency. Parents are given the choice to identify child care for their children. This is essential because most parents report the added benefit of child care that is convenient to their employment. This provides accessibility to their children during the workday. It also permits them to identify a center that meets their comfort level and is geographically accessible. One-time emergency child care assistance is also available to help provide child care until employees entering the job force receive their first pay checks.

Allocation: \$17,300

Number and Types of Families to Benefit – The agency anticipates assisting 18 children at its grant request amount of \$20,000. Therefore, at \$17,300 the goal is 15 beneficiaries.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Child Care Services under the category of Public Services (see Table 2B) and meets local objective number 4.3.

Program Income to be Generated - None.

Accomplishments - To maintain the availability of child day care, parenting classes, and self-sufficiency instruction for Arlington Heights residents. The families must be low- and moderate-income and resident of the Village of Arlington Heights.

Target date for Completion - The Village enters into one-year grant agreements for public service activities.

Geographic Distribution - Village-wide.

Service Delivery and Management - This program is administered by CEDA Northwest and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$20,800	21	23
2011-2012	\$16,280	13	17
2012-2013	\$15,135	16	To be determined
2013-2014	\$17,300	15	To be determined

10. JOURNEYS – THE ROAD HOME – HOMELESS SERVICES

Journeys from PADS to HOPE (Journeys) offers counseling, case management, temporary shelter, transitional housing, vocational support, meals, referrals, and a continuum of supportive services to the homeless and those at risk of becoming homeless in northwest suburban Cook County.

Allocation: \$3,000

Number and Types of Families to Benefit – The agency anticipates assisting 200 persons at its grant request amount of \$20,000. Therefore, at \$3,000, the goal is 30 beneficiaries.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Homeless/Continuum of Care needs (see Table 2C) and meets local objective number 2.1.

Program Income to be Generated - None.

Accomplishments – To provide programming as described above for the homeless and persons at risk of becoming homeless.

Target date for Completion - The Village enters into one-year grant agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is be administered by Journeys from PADS to HOPE and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Decent Housing/Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$2,500	25	77
2011-2012	\$2,250	18	19
2012-2013	\$1,740	17	To be determined
2013-2014	\$3,000	30	To be determined

11. ARLINGTON HEIGHTS PARK DISTRICT - CHILDREN AT PLAY PROGRAM

This activity provides a safe, recreational program before and after school at ten sites within Arlington Heights. It is a cooperative venture between the Arlington Heights Park District, School Districts 21, 25 and 59, and the Village of Arlington Heights. Kindergarten through fifth graders can participate in arts and crafts, sports and games, breakfast and afternoon snack and drink, outdoor play, homework and socialization – all with loving care and supervision in their own schools.

Allocation: \$5,000 (\$33,000 to be budgeted in the Village's General Fund budget)

Number and Types of Families to Benefit - The number of Arlington Heights residents expected to participate in the program is 38 children.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Child Care Services under the category of Public Services (see Table 2B) and meets local objective number 4.3.

Program Income to be Generated - None.

Accomplishments - To provide before- and after-school child care to income-eligible Arlington Heights families.

Target date for Completion - The Village enters into one-year grant agreements for public service activities.

Geographic Distribution - Village-wide.

Service Delivery and Management - This program is administered by the Arlington Heights Park District in cooperation with the Village of Arlington Heights' Health Services Department. The Village of Arlington Heights' Department of Planning and Community Development monitors the program.

Applicable Outcome Measures: Suitable Living Environment and Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocation	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	Allocation:\$5,000 in CDBG Funds \$29,000 General Funds	25	28
2011-2012	Allocation: \$5,000 in CDBG Funds \$28,000 General Funds	30	32
2012-2013	Allocation: \$5,000 in CDBG Funds \$29,000 General Funds	32	To be determined
2013-2014	Allocation: \$5,000 in CDBG Funds \$33,000 in General Funds	38	To be determined

12. VILLAGE OF ARLINGTON HEIGHTS – HOUSING COMMISSION - SINGLE-FAMILY REHABILITATION LOAN PROGRAM

The purpose of the program is to maintain single-family housing stock by providing extremely-low, low- and moderate-income homeowners with funds to make physical repairs to their home. The loans are 0%-interest, deferred loans that must be repaid when the homes are sold.

Allocation: \$113,656

Number and Types of Families to Benefit – The Village anticipates improving 4 homes at its grant request amount of \$113,656.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of affordable housing needs and meets local objective number 1.2 by supporting low/moderate-income owner occupied housing.

Program Income to be Generated - It is anticipated that approximately \$50,000 in program income will be generated by this activity. Each year, the program activity from this on-going program is reprogrammed.

Accomplishments - The Village anticipates assisting 5 households with necessary home repairs at the requested funding amount

Geographic Distribution - Village-wide.

Target date for Completion - This is an on-going program.

Service Delivery and Management - This program is administered by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Decent Housing & Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$169,160	7	6
2011-2012	\$135,578	4	4
2012-2013	\$46,200	2	To be determined
2013-2014	\$113,656	5	To be determined

### 13. VILLAGE OF ARLINGTON HEIGHTS – SENIOR CENTER

The Village's plans to use \$150,000 from its 2012/2013 CDBG grant for payment of debt service on bonds issued for the acquisition and construction of the Village's Senior Center. This is a multi-year project with \$150,000 in CDBG funds planned to be used for this purpose over the 20-year term of the bonds. This CDBG financing plan will conclude in 2016/2017.

Allocation: \$150,000

Number and Types of Families to Benefit – Approximately 9,000 - 10,000 seniors benefit from Senior Center services each year.

Specific Local Objectives and Priority Needs – This program addresses the high (H) priority need area of Senior Centers under the category of Public Facilities needs (see Table 2B) and meets local objective number 5.1 to support a Senior Center.

Program Income to be Generated - None.

Accomplishments - To finance the Village's Senior Center.

Target date for Completion – The Senior Center was completed in 1998. Financing is spread over 20 years. This CDBG financing plan will conclude in 2016/2017.

Geographic Distribution – The Senior Center is located as 1801 W. Central Avenue, Arlington Heights, IL. Programs are available to residents area-wide.

Service Delivery and Management - This program is administered by the Village of Arlington Heights.

Applicable Outcome Measures: Suitable Living Environment/Sustainability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocation	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	\$150,000	9,000 - 10,000	11,496
2011-2012	\$150,000	9,000 - 10,000	11,027
2012-2013	\$150,000	9,000 - 10,000	To be determined
2013-2014	\$150,000	9,000 - 10,000	To be determined

14./15. VILLAGE OF ARLINGTON HEIGHTS - DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT – CDBG ADMINISTRATION/AUDIT/LEGAL NOTICE COSTS

CDBG funds would be used to fund the Housing Planner position and required audit and legal notice costs associated with the CDBG program. The Housing Planner is a full-time employee who coordinates the Village's CDBG entitlement grant, carryover funds, and program income. The Housing Planner directly administers the Single-Family Rehabilitation Loan Program and Home Energy Program. The Housing Planner is responsible for all required reports and ensuring that all programs receiving federal support are in compliance with all federal laws and regulations. The legal notifications and annual audit are requirements for the administration of the CDBG program.

Allocation: \$58,500

Salaries: \$56,000

Other Administrative Costs: \$2,500

Number and Types of Families to Benefit - NA

Specific Local Objectives and Priority Needs - This program addresses the high (H) priority need area of Planning and meets local objective number 6.1.

Program Income to be Generated - None.

Accomplishments - To maintain and improve federally funded community development service delivery in the community.

Target date for Completion - NA

Geographic Distribution - Programs are offered throughout the Village of Arlington Heights.

Service Delivery and Management - These items are administered by the Village of Arlington Heights' Department of Planning and Community Development.

## Allocation Priorities

The Village has allocated 2013-2014 funds in a manner consistent with the priorities described in its 2010-2014 Consolidated Plan. The Village's Community Development Block Grant (CDBG) has been declining for many years. Due to the economic downturn that began in 2006, the Village's General Funds are also very limited. As a result, the Village is prioritizing its most urgent needs and obligations. To the best of its ability, the Village will distribute its available funds among the many areas of need in the community. The Village's allocations will comply with the expenditure caps of 15% for public services and 20% for administration.

In response to feedback from HUD, the Village is examining its subrecipient grant allocations to ensure that the Village remains in compliance with federal regulations that expenditures be reasonable and necessary and that CDBG funds are used to support a new service or quantifiable increase in the level of service provided prior to the availability of CDBG funds. HUD asked the Village to consider these requirements in relation to its smaller subrecipient grants.

HUD's concerns were discussed at the Village Board's January 14, 2013 Committee of the Whole meeting, and HUD's concerns were taken into account with respect to the draft 2013/2014 CDBG budget. In the draft CDBG budget, the Village has moved toward larger grant amounts to subrecipient agencies with no grants being under \$1,000. The Village will also notify its current subrecipient agencies that movement toward fewer, larger subrecipient grants will be considered in the future.

The Village believes that the allocations made are reasonable and necessary because:

- In many cases the agencies receiving public service grants from the Village of Arlington Heights provided services to a broader area that includes other CDBG entitlement jurisdiction. Although grants from individual government entities may be modest, the agencies rely on the pooling of the modest grants to serve its service area.
- The funded agencies report that modest CDBG grants from the Village contribute to the agencies' ability to leverage/match funds from other sources. Receiving a grant, even a modest one, from the Village, provides helpful backing when they apply to other potential grantors because the other potential contributor see that the agencies have been vetted and have positive relationships with the Village.
- The agencies report that the grants received enable them to provide increased client services. Especially at this time when other sources of funds have been declining, and State reimbursements are significantly delayed, the agencies rely on their CDBG grants to provide services.

## **Obstacles to Meeting Underserved Needs**

The main obstacle to addressing the needs identified in the 5-year Strategy is insufficient funding. Each year, Village receives CDBG grant requests far in excess of funds available. The Village of Arlington Heights will continue to seek other sources of funds and will support agencies in their fund raising efforts.

The Village faces the perception that it is a lower priority area for funding because it is a suburban, rather than urban environment and because of the median income level of the Village's population. The perception of lack of need does not account for the Village's rising senior and immigrant populations or the economic downturn.

## **Outcome Measures**

Below are the performance measure objectives, outcomes and indicators associated with the program for which the Village has received grant applications for FFY 2012 funding:

### Decent Housing & Affordability

Journeys the Road Home – Homeless Services  
Faith Community Homes – Supportive Housing  
Village of Arlington Heights – Single Family Rehab Loan Program

### Suitable Living Environment & Availability/Affordability

The Children's Advocacy Center – Child Abuse Services  
Resources for Community Living – Shared Housing for Special Populations  
WINGS Program, Inc. – Housing and Supportive Services  
Escorted Transportation Services – Transportation for Seniors to Medical Appointments  
Suburban Primary Health Care Council – Access to Care  
CEDA Northwest – Day Care Assistance  
Arlington Heights Park District – Children at Play Program  
Northwest CASA – Sexual Assault Counseling and Services

### Suitable Living Environment & Sustainability

Village of Arlington Heights Senior Center

### Economic Opportunity & Availability/Accessibility

Township High School District 214 – Beginning English as a Second Language Classes

## **Affordable Housing Programs**

### Single-Family Rehabilitation Loan Program:

Since 1978, the Village of Arlington Heights has offered a homeowner rehab program. Through this program 0% interest, deferred rehab loans are made to low/moderate-income homeowners to correct Code deficiencies. The estimated number of homes to be improved in the 2013/2014 program year is 4. Table 3B in the Consolidated Plan estimated 7 per year but at a much higher anticipated funding level.

### Timber Court Condominiums:

In 2005, the Village approved a 108-unit, 3-building condominium complex on the north side of Arlington Heights. This project will include 21 permanently affordable units. Initially, two buildings were construction containing 14 of the affordable units.

The units are kept affordable through deed restrictions that will require that the units be resold to income-eligible households (at or below 80% of Chicago area median income) at affordable prices. The affordable prices will be set according to a formula included in the deed restrictions. This controversial project was the subject of many public hearings. This project is unique in the Chicago suburbs and is beginning to be replicated (at least in part) in other communities in the Chicago region. This project was approved by the Village Board consistent with the Village Board's goal to encourage the development of private affordable housing. Construction began in 2006. The process for identifying, qualifying and making units available to eligible purchasers began in 2006 and continued through 2009. By the end of 2009, 11 of the 14 units were sold. Sales slowed with the general slowing of the housing market.

#### Other Inclusionary Housing Units and Funds

Arlington Downs: The Village is requiring that up to 24 rental units included in the approved Arlington Downs development be reserved for low/moderate income tenants at affordable rents. The number of units subject to this restriction is 5% of the total units if more than 300 units are constructed. The maximum projected number of units at the development is 475. Therefore, the maximum number of affordable units is 24 (i.e. 5% of 475 units).

Arbor Lane: With respect to the Arbor Lanes 16-unit townhome development, the developer will pay a fee-in-lieu of providing affordable units as part of the development where the Village goal was to incorporate 2 affordable units. The amount of the fee will be 5% of the average sale price of the market rate units for each of the 2 units. This amount is approximately \$27,500 (i.e. 5% of the estimated average sale price of the units or 5% of \$275,000 times 2).

Wright House – The Village continues to monitor CEDA Northwest's Wright House transitional housing program that offers 11 affordable housing units.

Foreclosure – The Village is monitoring foreclosure actions in the Village. In particular, statistics show that foreclosure filings in the northwest suburbs are increasing and that the majority of foreclosure filing in Arlington Heights are against condominium properties. The potential impact of this trend is being assessed.

Public Services – The Village will support a variety of agencies that provide housing-related supportive services.

#### Inter-jurisdictional Housing Initiative:

The Village is a member of the Northwest Suburban Housing Collaborative. The organization is active through its Steering Committee and hired a part-time, grant funded coordinator in 2011. Priorities of the collaborative include: 1) condominium foreclosures, 2) rental housing preservation, and 3) completion of a Homes for a Changing Region study was conducted in 2012 through a technical assistance grant from the Chicago Metropolitan Agency for Planning CMAP.

Affordable Housing Trust Fund – The Village has established a Task Force to research and make recommendations concerning the establishment of an Arlington Heights Affordable Housing Trust Fund. The report from the Task Force is expected in January 2013.

## **Public Housing**

There are three subsidized housing residential projects in the Village of Arlington Heights. All three facilities are in good condition. Continued maintenance and improvements will be encouraged.

Goedke House, 215 W. Miner, is owned and managed by the Housing Authority of the County of Cook. It is a 118-unit, senior residence.

Linden Place, 700 E. Golf Road, contains 110 senior units and 80 family townhomes. It is operated by New Frontier, 541 N. Fairbanks Ct., Suite 1800, Chicago, IL. Its Section 8 rent subsidy contract expires on August 31, 2022.

Cedar Village of Arlington Heights, 320 W. Campbell, is a 80-unit (20 studio units and 60 1-bedroom units), senior building. It is owned by the 320 Campbell GR, NFP and operated by Cedar Village Management, Inc. The project's Section 8 contract that expired on May 18, 2008 was renewed for another 20 years.

If public housing resident initiatives arise during FFY 2013, staff of the Department of Planning and Community Development will be available to provide technical assistance for planning and financing.

With respect to the Housing Choice Voucher program, the Village is serviced by the Housing Authority of the County of Cook, which is not a troubled public housing agency.

## **Homeless and Other Special Needs Activities**

### Activities to Prevent Low Income Individuals and Families with Children from Becoming Homeless:

The main provider of homeless services in Arlington Heights is Journeys – A Road Home. Other agencies such as The Center of Concern in Park Ridge, IL also provide homeless services to Arlington Heights residents. The Village also administers its own Emergency Assistant program funded from the Village's General Fund and private donations. Through CDBG funding, Journeys from PADS to HOPE is expected to serve at least 17 persons who are homeless or at-risk.

### Activities to Address Emergency Shelter Needs:

Emergency shelter is provided to residents through area non-profit organizations such as Journeys – The Road Home, WINGS Program, Inc., CEDA Northwest, Catholic Charities, and The Harbour.

It is expected that the Village will continue to fund the Rent and Housing Assistance Program (RHAP), implemented through a partnership between the Village and CEDA Northwest. Families at risk of eviction or foreclosure due to their inability to pay their rent or mortgage payments due to short-term financial problems apply for assistance at either CEDA Northwest or the Village's Health Services Department. Approved households receive short-term assistance with their rent or mortgage payments and receive budget counseling, or other forms of intervention, from CEDA Northwest. The Village also provides emergency assistance and programs through its Health Department.

### Transitional Housing Needs of Homeless Individuals and Families:

Transitional housing is provided to community residents by non-profit agencies such as CEDA Northwest, The Center of Concern, Faith Community Homes, Catholic Charities, The Harbour, and the WINGS Program, Inc. The Village will provide letters of support for these agencies if request for worthwhile projects.

### Activities to Help Homeless Persons Make the Transition to Permanent Housing and Independent Living:

The non-profit providers of homeless shelters, homeless services, and transitional housing provide services to assist homeless persons make the transition to permanent housing.

The Village supports CEDA Northwest's Wright House facility. The Village has provided funds from its CDBG allocation to CEDA Northwest for the purchase and acquisition of its Wright House facility. The Village has also provided CDBG funds for renovation of the Wright House. Wright House is transitional housing for the lower income and the homeless. While at Wright House, residents benefit from reduced-rent apartments while receiving case management, employment counseling, budget counseling, and housing counseling services that prepare the person for permanent housing and self-sufficiency.

Faith Community Homes (FCH) operates under a similar model. FCH assists families with children for a two-year period while mentors work with the families toward goals of stable housing and financial self-sufficiency. FCH provides transitional housing assistance and other resources during the period that they work with the family.

### Chronic Homelessness:

The homeless assistance agencies are responding to the call to address the needs of chronically homeless persons by providing emergency shelter, transitional shelter, and placement in permanent housing. Supportive services are provided to assist these persons in gaining and maintaining self-sufficiency, including securing treatment for mental illness and substance abuse.

### Special Needs of Persons Who are Not Homeless but Have Special Needs (elderly frail elderly, disabled, alcohol or drugs, HIV/AIDS and families, public housing residents):

There are several agencies in the Village that assist low and moderate-income individuals and families and persons with disabilities to live independently in apartments owned by the agencies or arranged for rental (usually subsidized through the State) for the tenants (e.g. The Alexian Center for Mental Health, Clearbrook Center, Little City Foundation, etc.). The Village also has a full-time Disabilities Services Coordinator on staff in its Health Department. Housing information and services are provided through the Village's Senior Center, agencies located in the Senior Center, and others. In 2013/2014, direct financial support of supportive housing is not feasible due to the low level of CDBG funds that are available.

### **Barriers to Affordable Housing**

The Village of Arlington Heights of Arlington Heights has been very proactive in addressing affordable housing needs.

The Village directly administers a Single-Family Rehab Program and has also financially supported many shelters, transitional housing facilities, and group homes.

The Village regularly reviews its land use controls, tax policies affecting land, zoning ordinance, building codes, fees and charges, growth limitations, and policies affecting return on residential investment.

The Village actively participates on the Metropolitan Mayors Caucus (MMC) Housing and Community Development Committee. The Village adopted the MMC's Housing Endorsement Criteria.

The Village has adopted a Multi-Family Affordable Housing Policy that requires developers of Planned Unit Developments (PUDs) and proposing amendments to PUDs to explain how their projects are responsive to the Village's goal to explore and promote the creation of affordable private housing. The Village distributes a Multi-Family Affordable Housing Toolkit to inform developers with respect to the Village's expectations concerning the inclusion of affordable housing units in for-sale unit developments. In 2011, the Village developed a draft Affordable Rental Policy that suggests the inclusion of affordable rental units in new and amended PUDs. These policies are currently under review.

The Village has a Housing Commission that was created to expand the amount of affordable housing in the Village.

The Village's Building Department is proactive in working with owners of rental housing to insure that the rental housing stock is well maintained and safe.

Many of the non-profit agencies in the Village also work to remove barriers to affordable housing by providing financial assistance, housing counseling, landlord-tenant counseling and information on other housing-related issues.

The Village is monitoring the changes in the Village's housing market, including the level of affordable housing, as a result in the economic downturn and slowing of the housing market. The Village is monitoring the number of foreclosures in the Village and is working interdepartmentally to deal with vacant structures and return them to use.

### **Other Actions**

#### **Fostering and Maintaining Decent Affordable Housing:**

In the FFY 2013 program year, the Village of Arlington Heights will take the following actions to foster and maintain affordable housing, to remove barriers to affordable housing, and to encourage public housing improvements and resident initiatives:

Professionals in the Department of Planning and Community Development will continue to research and investigate alternate sources of funding to replace dwindling State and Federal funds for housing assistance and other affordable housing programs. The Housing Planner in the Department of Planning and Community Development will track housing initiatives at these levels through contact with HUD and through professional organizations and planning offices.

The Village will continue to promote and enforce the goals and policies from the Comprehensive Plan relating to preserving the existing housing stock, encouraging a wide variety of housing types within the Village, utilizing good housing redevelopment concepts, maintaining a good housing balance, preventing housing deterioration, and providing housing for the young, single and elderly.

Code enforcement will continue to uncover unsafe and unsanitary conditions. The Single-Family Rehabilitation Program will be available to income-eligible individuals to improve their properties at low cost.

An Affordable Housing Trust Fund Task Force is evaluating a proposal to establish an Affordable Housing Trust Fund and will continue to work with the Village Board to identify sources and uses for the Fund. The Housing Commission will continue to investigate other means of promoting affordable housing.

The Village participates in the Northwest Suburban Housing Collaborative in order to address housing needs on a subregional basis.

The Building Department and Health Department will work throughout the community, including the Backstretch at Arlington Park, to improve housing and living environments.

The Village Board lists "encouraging the development of private affordable housing" as one of the Board list of current goals. Subgoals adopted in 2011 include the goals to "investigate availability of handicapped accessible and attainable apartments," and "assure Arlington Heights meets State attainable housing percentage requirements."

#### Lead-Based Paint Hazards:

The Village recognizes the health risk to residents from lead-based paint. The following actions will be taken in program FFY 2013 to further evaluate and reduce this danger:

The Department of Health and Human Services will provide lead-based paint blood testing for children between the ages of six months and six years of age at a cost of \$15 per test. Children will not be denied testing due to parents' inability to pay for the test.

In cases where lead poisoning is confirmed by the testing, the child will be referred to a physician and the Cook County lead-based paint program.

Records will be retained for seven years for all individuals tested through the Village program.

Procedures for lead-based paint awareness and treatment will be implemented with respect to the Village's federally funded programs including the Single-Family Rehabilitation Loan Program in accordance with the lead-based paint regulations.

#### Reduce the Number of Poverty-Level Families:

The Village will continue to work with other agencies to assist households with incomes below the poverty line. It is the Village's intent to assist in whatever way possible through programs and activities, persons at or below the poverty level.

#### Develop Institutional Structure:

Actions the Village will take in FFY 2013 to develop institutional structure include:

The Village will continue to address affordable housing and other community needs within the region and will participate in and interact and coordinate service provision with regional planning groups such as

Metropolis 2020, the Metropolitan Mayors Caucus, Chicago Metropolitan Agency for Planning, Metropolitan Planning Council (MPC), Northwest Suburban Housing Collaborative, etc.

Enhance Coordination Between Public and Private Housing and Social Service Agencies:

In FFY 2013, the Village will enhance coordination between public and private housing and social service agencies through the citizen participation plan that encourages all interested parties to share in the Consolidated Planning process. The Village will continue to work with non-profit service providers, other private institutions, public housing and assisted housing providers, and community organizations to discuss community needs and opportunities. The Village will also continue to work with and coordinate the provision of services with Elk Grove and Wheeling Townships, Northwest Housing Partnership, and other Northwest Chicago Suburbs.

Fair Housing

During the coming year, the Village will update its Analysis of Impediments (AI) to Fair Housing as data from the 2010 U.S. Census and HUD becomes available. Without this updated Census data, there has been insufficient information available to the Village to update the AI.

While updating the AI, the Village will continue to implement the planned actions included in the March 2, 2005 AI which include: supporting social service and housing agencies; implementing the Village's Single Family Rehab Program; identifying housing needs and resources in the community; utilizing the Village's Housing Commission as the Village's Fair Housing Review Board; addressing the needs of senior residents and residents with disabilities through the Village's Senior Citizens Commission, Commission for Citizens with Disabilities, health inspectors, nurses, and activities of the Disabilities Services Coordinator. The Village will also enforce the Village Building and other Codes and enhance the Village's affordable housing and fair housing outreach efforts.

In early calendar year 2011, a lawsuit was filed against the Village with respect to the denial of a proposal to construct a housing facility for persons with mental illness. Complaints were also filed with the Department of Justice and the Department of Housing and Urban Development. The complaints were dismissed by the Federal agencies and the court.

**Low/Mod Benefit**

100% of CDBG are expected to benefit persons of low and moderate income, including person in those categories that HUD stipulates to be presumed low and moderate income.

**Section 108 Loan Guarantee Program**

Not applicable.

**Discharge Policy**

Persons discharged from public institutions have access to the same network of service providers as other persons in need. The Illinois Department of Human Services has contracted with agencies throughout the Continuity of Care Agreement for discharge planning (including housing planning) for state mental hospital patients. The social workers employed by the local hospital and managers of senior housing facilities assist patients being released from physical health institutions in order to insure that they have housing available. Social Service agencies such as Catholic Charities and the Kenneth Young Center provide case management services to persons returning from institutions to find the resources they need.

## **Monitoring**

The Village monitors its performance by comparing annual performance to the goals established in the Annual Action Plans and cumulative accomplishments to the goals established in the Consolidated Plan. Reports concerning the accomplishment of the Village-administered CDBG programs are given to the Village's Housing Commission on a monthly basis. A summary of the Village's accomplishments is reported to HUD in the Comprehensive Annual Performance and Evaluation Report.

The Village is in compliance with HUD requirement concerning the timeliness of expenditures. The Village's Finance Department monitors compliance with timeliness requirements on an on-going basis. The Village's funded housing programs are not subject to requirements for long-term compliance with housing codes.

The Village requires that its subrecipients submit monthly or quarterly reports detailing expenditures for the program. Written documentation concerning expenditures of CDBG funds, ethnicity of beneficiaries, and eligibility of beneficiaries for assistance (including income eligibility) are reviewed on a monthly or quarterly basis based on these reports. The reports outline the ethnicity and incomes of all individuals who benefit from the program. The reports are examined for progress in meeting predetermined program objectives. Annual monitoring reports are prepared after the end of the program year. On-site visits are conducted periodically to obtain verifications of compliance with regulations and to enhance the Village staff's familiarity with the programs offered by the subrecipients.

The Village enforces housing codes and conducts inspections as required by its sources of funding and its own procedures. Inspections are done by the Village's Building Department.

## **National Affordable Housing Act**

Specific provisions of the National Affordable Housing Act are addressed by this Plan as follows:

- **Assisting Families to Save for Down Payments on Homes:** The Village does not currently have its own homebuyer assistance program. Interested residents are referred to the Illinois Housing Development Authority.
- **Retaining Affordable Rental Assistance:** The Village carefully monitors the federally assisted rental buildings in Arlington Heights. The Village will continue to monitor and encourage the continuance of federally assisted housing.
- **Strengthening Partnerships –** The Village is involved in strengthening public, non-profit and private partnerships for the provision of affordable housing and needed services as described in the Strategic Plan section of the Consolidated Plan. The Village is also partnering with adjacent communities through the Northwest Suburban Housing Collaborative.
- **Assistance to Expand and Improve Federal Rental Assistance:** The Village licenses multi-family residential properties and asks landlords to provide information about whether they accept Housing Choice Vouchers. Landlords are encouraged to accept Housing Choice Vouchers and by providing this information, the Village is able to refer extremely low-income residents to these property owners. The Village encourages private developers to consider programs such as the Regional Housing Initiative that provides housing subsidies for low income tenants.
- **Supportive Housing:** The Village encourages supportive housing efforts as described in Objective 3.1 of the Strategic Plan as funding allows.

## Public Comment Summation – Annual Action Plan

- Comments Received at Public Hearing #1 on January 14, 2013: Attached
- Comments Received During 30-day Public Comment Period for Annual Action Plan: Attached
- Comments Received at Public Hearing #2 on March 4, 2013: Available upon request.

Attachments are available upon request to the Department of Planning & Community Development.