

Attachment A

Standard Form (SF) 424

Application for Federal Assistance SF-424

Version 02

*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	*Other (Specify) _____
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3. Date Received:	4. Applicant Identifier:
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5a. Federal Entity Identifier:	*5b. Federal Award Identifier:
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State Use Only:

6. Date Received by State:	7. State Application Identifier:
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8. APPLICANT INFORMATION:

*a. Legal Name: Village of Arlington Heights	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 36-6005774	*c. Organizational DUNS: 072318629

d. Address:

*Street 1:	<u>33 S. Arlington Heights Road</u>
Street 2:	_____
*City:	<u>Arlington Heights</u>
County:	<u>Cook</u>
*State:	<u>Illinois</u>
Province:	_____
*Country:	<u>U.S.</u>
*Zip / Postal Code	<u>60005</u>

e. Organizational Unit:

Department Name: Planning & Community Development	Division Name:
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f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Ms.	*First Name: Nora
Middle Name: Anne	
*Last Name: Boyer	
Suffix:	

Title: Housing Planner

Organizational Affiliation: Village of Arlington Heights, Department of Planning & Community Development
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*Telephone Number: 847-368-5214	Fax Number: 847-368-5988
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*Email: nboyer@vah.com

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218 _____

CFDA Title:

CDBG Program - Entitlement Grant _____

***12 Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Village of Arlington Heights, IL

***15. Descriptive Title of Applicant's Project:**

CDBG funds will be used to provide public services including English as a Second Language classes, health care, child care, youth services, homeless assistance, abuse services, and housing support. Funds will also be used to fund a homeowner Single Family Rehab Loan Program (0% interest home improvement loans to low and moderate income homeowners) and to support the Village's Senior Center.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: 6, 8 & 10

*b. Program/Project: 6, 8 & 10

17. Proposed Project:

*a. Start Date: 5/1/2011

*b. End Date: 04/30/2012

18. Estimated Funding (\$):

*a. Federal	_____	318,256
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	\$50,000
*g. TOTAL	_____	368,256

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

- Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr. _____ *First Name: William _____
Middle Name: C. _____
*Last Name: Dixon _____
Suffix: _____

*Title: Village Manager

*Telephone Number: 847-368-5100

Fax Number: 847-253-2524

* Email: bdixon@vah.com

*Signature of Authorized Representative: *x W. Dixon, Vill Mgr*

*Date Signed: 6/27/13

Attachment B

Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:

(a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official
Village Manager
Title

March 12, 2012
Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year May 1, 2013 – April 30, 2014, shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

W. C. Dixon
Signature/Authorized Official

March 12, 2012
Date

Village Manager
Title

OPTIONAL CERTIFICATION

CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c): The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Not Applicable
Signature/Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

Not Applicable

Signature/Authorized Official

Date

Title

ESG Certifications

The Emergency Shelter Grantee certifies that:

Major rehabilitation/conversion -- It will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 10 years. If the jurisdiction plans to use funds for rehabilitation (other than major rehabilitation or conversion), the applicant will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 3 years.

Essential Services and Operating Costs -- Where assistance involves essential services or maintenance, operation, insurance, utilities and furnishings, it will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure as long as the same general population is served.

Renovation -- Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services -- It will assist homeless individuals in obtaining appropriate supportive services, including permanent housing, medical and mental health treatment, counseling, supervision, and other services essential for achieving independent living, and other Federal State, local, and private assistance.

Matching Funds -- It will obtain matching amounts required under 24 CFR 576.51.

Confidentiality -- It will develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement -- To the maximum extent practicable, it will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, operating facilities, and providing services assisted through this program.

Consolidated Plan -- It is following a current HUD-approved Consolidated Plan or CHAS.

Discharge Policy --- It has established a policy for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.

HMIS -- It will comply with HUD's standards for participation in a local Homeless Management Information System and the collection and reporting of client-level information.

Not Applicable

Signature/Authorized Official

Date

Title

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Not Applicable

Signature/Authorized Official

_____ Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance: 33 S. Arlington Heights Rd., Arlington Heights, IL 60005

Check if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Attachment C

Table 3A – Summary of Specific Annual Objectives

Table 3B – Annual Affordable Housing Completion Goals

Table 3C – Listing of projects

**Table 3A
Summary of Specific Annual Objectives**

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
1.1	Rental Housing Objectives					
	Investigate opportunities for rental housing preservation and development and implement approved projects	TBD	TBD	TBD	TBD	DH-2
	Owner Housing Objectives					
1.2	Continue Single-Family Rehab Program	CDBG and CDBG-R	Housing Units	5		DH-2
	Homeless Objectives					
2.1	Provide support for homeless and at-risk services and facilities	CDBG and CDBG-R	Persons Served	48		DH-1
	Special Needs Objectives					
3.1	Support and partially fund improvements to special needs housing with supportive services	CDBG and CDBG-R	Housing Units	0		DH-1
	Public Services Objectives					
4.1	Handicapped Services	CDBG	Persons Served	8		SL-1
4.2	Youth Services	CDBG and CDBG-R	Persons Served	34		SL-1
4.3	Child Care Services	CDBG and CDBG-R	Persons Served	53		SL-1
4.4	Transportation Services	CDBG and CDBG-R	Persons Served	66		SL-1
4.5	Employment Services	CDBG and CDBG-R	Persons Served	35		EO-1
4.6	Health Services	CDBG and CDBG-R	Persons Served	33		SL-1
	Public Facilities Objectives					
5.1	Senior Center	CDBG	Public Facility	1		SL-3
	Other Objectives					
6.1	Planning	CDBG and CDBG-R	Na	Na	Na	Na

*Outcome/Objective Codes

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

Table 3B
ANNUAL AFFORDABLE HOUSING COMPLETION GOALS

Grantee Name: Program Year:	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	TBD		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	TBD		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	TBD		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	TBD		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	TBD		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	TBD		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	TBD		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	TBD		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	TBD		<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	TBD		<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	√ 5		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	TBD		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	√ 5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	TBD		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	√ 5		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	TBD		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	TBD		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	√ 5		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	TBD		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	√ 5		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	TBD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name Township High School District 214 Community Education Foundations

Priority Need
Public Services

Project Title
Beginning English as a Second Language

Project Description

Beginning English as a Second Language lessons are provided to eligible non-native speakers of English. This project fills the gap for beginning ESL learners who are not advanced enough in their English skills for the existing ESL programs offered at the local public library. CDBG funds are used for administrative costs in providing the course to students.

Location

Community-wide eligibility with instruction to be given at the Arlington Heights Memorial Library, 500 N. Dunton Ave., Arlington Heights, IL 60004.

Objective Number 4.5	Project ID	Funding Sources:	
HUD Matrix Code 05H	CDBG Citation 570.201(e)	CDBG	1,500
Type of Recipient Subrecipient – public 570.500(c)	CDBG National Objective LMC	ESG
Start Date (mm/dd/yyyy) 05/01/13	Completion Date (mm/dd/yyyy) 04/30/14	HOME
Performance Indicator People	Annual Units 35	HOPWA
Local ID	Units Upon Completion	Total Formula
		Prior Year Funds
		Assisted Housing
		PHA
		Other Funding	2,196
		Total	3,696

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name Children's Advocacy Center

Priority Need
Public Services

Project Title
Child Abuse Services

Project Description

Direct services are provided to child victims of sexual abuse and/or severe physical abuse and their families. Services include coordination, crisis intervention, child sensitive interviewing and medical exams, court preparation and advocacy, and on-going case management. Family support includes counseling, support groups for children and parents, child abuse assessments, home visits and linkages to community services. CDBG funds will be used to pay the administrative costs of the CAC staff in providing direct client service.

Location

Community-wide eligibility. Agency location is 640 Illinois Boulevard, Hoffman Estates, IL 60169

Objective Number 4.2	Project ID
HUD Matrix Code 05N	CDBG Citation 570.201(e)
Type of Recipient Subrecipient - private	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 05/01/13	Completion Date (mm/dd/yyyy) 04/30/14
Performance Indicator People	Annual Units 28
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$2,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	843,970*
Total	845,970

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

* Total township and municipal support budgeted is \$111,350.

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name Resources for Community Living (RCL)

Priority Need
Public Services

Project Title
Share Housing for Special Populations

Project Description

RCL offers affordable housing and individualized support services for adults with developmental disabilities and/or physical disabilities living in North and Northwest suburban Cook County, IL. The primary goal is to enable clients to live independently rather than in group homes or institutional settings. CDBG funds will be used to pay the administrative costs of the RCL program.

Location – Client eligibility is Village-wide. Agency is located at 4300 Lincoln Avenue, Rolling Meadows, IL 60008.

Objective Number 4.1	Project ID	Funding Sources:	
HUD Matrix Code 05B	CDBG Citation 570.201(e)	CDBG	\$2,000
Type of Recipient Subrecipient - private	CDBG National Objective LMC	ESG	
Start Date (mm/dd/yyyy) 05/01/2013	Completion Date (mm/dd/yyyy) 04/30/2014	HOME	
Performance Indicator People	Annual Units 8	HOPWA	
Local ID	Units Upon Completion	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	33,982*
		Total	35,982

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS: Persons with Disabilities Public Housing Needs

* Total agency support from CDBG funds from municipalities is budgeted at \$30,000.

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name WINGS Program, Inc.

Priority Need
Public Services

Project Title
WINGS Program Inc. Housing and Supportive Services

Project Description

Housing and services are provided to women and their children who find themselves homeless due to domestic violence or other reasons. CDBG funds will be used to pay the administrative costs (program staff salaries) of the WINGS staff in providing direct client service.

Location

Assisted persons are Arlington Heights resident who may reside Village-wide.

Objective Number 2.1	Project ID
HUD Matrix Code 05G	CDBG Citation 570.201(e)
Type of Recipient Subrecipient - private	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 05/01/2013	Completion Date (mm/dd/yyyy) 04/30/2014
Performance Indicator People	Annual Units 6
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$2,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	4,096,778
Total	4,009,278

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name Escorted Transportation Services

Priority Need
Public Services

Project Title
Medical Transportation for Seniors by Volunteers

Project Description

Screened and trained volunteers provide transportation to seniors to and from medical and dental appointments. The seniors are asked to pay a donation of \$10 per round trip ride to keep the services affordable. However, the donation is not required. The agency is located in the Arlington Heights Senior Center. CDBG funds will be used to pay the administrative costs of the ETS-NW staff in providing direct client service.

Location

Community-wide eligibility. Agency location is 1801 W. Central Road, Arlington Heights, IL 60005

Objective Number 4.4	Project ID
HUD Matrix Code 05A	CDBG Citation 570.201(e)
Type of Recipient Subrecipient - private	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 05/01/13	Completion Date (mm/dd/yyyy) 04/30/14
Performance Indicator People	Annual Units 66
Local ID	Units Upon Completion

Funding Sources:

CDBG	2,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	78,000*
Total	80,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

* Total budgeted from township and municipal sources is \$10,000.

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name Suburban Primary Health Care Council

Priority Need
Public Services

Project Title
Access to Care

Project Description

Subsidized medical care is provided to low income, uninsured residents. CDBG funds will be used to pay the enrollment fees of eligible Arlington Heights residents. Enrollment fees cover discounted medical care costs and administrative costs of the agency. The provided funds will pay the enrollment fees 12 participants who would otherwise not be able to participate in the program.

Location

Eligibility is Village-wide. The agency office is located at 2225 Enterprise Drive, Westchester, IL 60154.

Objective Number 4.6	Project ID
HUD Matrix Code 05M	CDBG Citation 570.201(e)
Type of Recipient Subrecipient - private	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 05/01/2013	Completion Date (mm/dd/yyyy) 04/30/2014
Performance Indicator People	Annual Units 12
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$8,800
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	4,094,200*
Total	4,103,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Total township and municipal support is budget at \$120,000

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name CEDA Northwest

Priority Need
Public Services

Project Title
Day Care Broker Program

Project Description

Subsidies are provided for day care costs incurred by low/moderate-income families. Parents attend life skills classes and budget/financial counseling in order to work toward greater self-sufficiency. CDBG funds will be used to pay for the cost of child care services provided by child care providers and administrative costs associated with the parenting class attended by program participants.

Location

Eligibility is Village-wide. The agency is located at 1300 W. Northwest Highway, Mt. Prospect, IL 60056.

Objective Number 4.3	Project ID
HUD Matrix Code 05L	CDBG Citation 570.201(e)
Type of Recipient Subrecipient - private	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 05/01/2013	Completion Date (mm/dd/yyyy) 04/30/2014
Performance Indicator People	Annual Units 15
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$17,300
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	105,414*
Total	122,714

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

* Total township and municipal support is budgeted at \$94,964.

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name Arlington Heights Park District

Priority Need
Public Services

Project Title
Children at Play (CAP)

Project Description

Subsidies are provided for low/moderate income families to participate in the grades 1 – 5 Children at Play (CAP) before- and after-school programs at local elementary schools. Children participate in arts and crafts, sports and games, outdoor play, home work help, and socialization. They receive breakfast and an afternoon snack. In addition to the \$5,000 in CDBG funding, the Village has a draft allocation of \$28,000 included in its General Fund budget. CDBG funds will be used to pay the administrative costs of the of the Park District CAP program (e.g. salaries) to providing direct client service.

Location

Eligibility is Village-wide. Schools providing the care are located across the Village. The Arlington Heights Park District office is located at 410 N. Arlington Heights Rd., Arlington Heights, IL 60004.

Objective Number 4.3	Project ID
HUD Matrix Code 05L	CDBG Citation 570.201(e)
Type of Recipient Subrecipient - private	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 05/01/2013	Completion Date (mm/dd/yyyy) 04/30/2014
Performance Indicator People	Annual Units 38
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$5,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	33,000*
Total	38,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

* The \$33,000 is Village general revenue funds. The total amount is the amount provided for scholarship that enable low/mod income families to utilize the CAP program. CAP scholarships are 100% funded by the Village (i.e. \$5,000 in CDBG funds and \$33,000 in general revenue funds).

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name Journeys from PADS to HOPE – dba Journeys – The Road Home

Priority Need
Public Services

Project Title
Homeless Services

Project Description

This program provides emergency shelter and services to homeless persons and persons at-risk of homelessness. The PADS program addresses the immediate needs of the homeless population and the HOPE Day Center addresses the on-going needs of this population, striving for self-sufficiency. CDBG funds will be used to pay the administrative costs of the Journeys staff in providing direct client service.

Location

Eligibility is community-wide. The HOPE Center is located at 1140 E. Northwest Highway, Palatine, IL 60074.

Objective Number 2.1	Project ID	Funding Sources: CDBG \$3,000 ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding 879,724* Total 882,724
HUD Matrix Code 05	CDBG Citation 570.201(e)	
Type of Recipient Subrecipient - private	CDBG National Objective LMC	
Start Date (mm/dd/yyyy) 05/01/2013	Completion Date (mm/dd/yyyy) 04/30/2014	
Performance Indicator People	Annual Units 30	
Local ID	Units Upon Completion	

The primary purpose of the project is to help: The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

* Total support budgeted from county and municipal sources is \$135,000.

Table 3C
Consolidated Plan Listing of Projects
(Revised for FFY 2013 Actual Grant Amount)

Applicant's Name Village of Arlington Heights

Priority Need
Housing

Project Title
Single-Family Rehabilitation Loan Program

Project Description
0%, deferred loans to make repairs to homes owned and occupied by low/moderate-income homeowners. CDBG funds will be used for construction costs for home improvements and administrative costs including title searches, recording fees, and building permit fees.

Location
Eligibility is Village-wide. Village Hall is located at 33 S. Arlington Heights Rd., Arlington Heights, IL 60005.

Objective Number 1.2 (Housing)	Project ID
HUD Matrix Code 14A	CDBG Citation 570.202
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 05/01/2012	Completion Date (mm/dd/yyyy) 04/30/2013
Performance Indicator Housing Units	Annual Units 5
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$113,656
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$113,656

**U.S. Department of Housing
and Urban Development**

**OMB Approval No. 2506-0117
(Exp. 8/31/2005)**

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities
 Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name Village of Arlington Heights

Priority Need
Public Facilities

Project Title
Senior Center

Project Description

Pay debt service on the bonds issued to purchase and construct the Senior Center. Between 9,000 and 10,000 persons utilize the Senior Center each year. CDBG funds are used to pay debt service on bonds issued for the CDBG funds will be used to pay the administrative costs of the NW CASA staff in providing direct client service.

Location

1801 W. Central Rd., Arlington Heights, IL 60005

Objective Number 5.1	Project ID
HUD Matrix Code 03A	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 05/01/2013	Completion Date (mm/dd/yyyy) 04/30/2014
Performance Indicator Public facility	Annual Units 1 public facility
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$150,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	150,000
Total	300,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name Village of Arlington Heights

Priority Need
Planning

Project Title
Housing Planner/Admin Costs

Project Description
Fund the staff position of Housing Planner and pay other necessary administrative costs.

Location
Benefit is community-wide. Village Hall is located at 33 S. Arlington Heights Rd., Arlington Heights, IL 60005.

Objective Number 6.1	Project ID
HUD Matrix Code 20	CDBG Citation 570.205
Type of Recipient Local Government	CDBG National Objective NA
Start Date (mm/dd/yyyy) 05/01/2013	Completion Date (mm/dd/yyyy) 04/30/2014
Performance Indicator NA	Annual Units NA
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$58,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	48,300
Total	106,800

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name Northwest Center Against Sexual Assault

Priority Need
Public Services

Project Title
Sexual Assault Counseling, Intervention, and Advocacy Program

Project Description

Funds will be used to support specialized counseling, crisis intervention, and advocacy services for Arlington Heights residents who are victims of sexual assault. CDBG funds will be used to pay the administrative costs of the NW CASA staff in providing direct client service.

Location

Eligibility is Village-wide. Administrative offices are located at 415 W. Golf Rd., Arlington Heights, IL 60005.

Objective Number 4.6	Project ID
HUD Matrix Code 050	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective NA
Start Date (mm/dd/yyyy) 05/01/2013	Completion Date (mm/dd/yyyy) 04/30/2014
Performance Indicator NA	Annual Units 21
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$1,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	383,539*
Total	384,539

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

* Total support budgeted from townships and municipalities is \$17,279.

Table 3C
Consolidated Plan Listing of Projects

Applicant's Name Faith Community Homes

Priority Need
Housing

Project Title
Family Housing and Supportive Services

Project Description

Funds will be used to provide supportive housing services to low income working families with children. The families will be provided with 2 years of mentoring designed to help families develop realistic budgets, goals, and actions. The agency uses non-CDBG funds to assist with housing costs. CDBG funds will be used to pay the administrative costs of the Faith Community Homes staff in providing direct client service.

Location

Eligibility is Village-wide. The administrative offices for the agency are at 302 N. Dunton Ave., Arlington Heights, IL 60004

Objective Number 2.1	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective NA
Start Date (mm/dd/yyyy) 05/01/2013	Completion Date (mm/dd/yyyy) 04/30/2014
Performance Indicator NA	Annual Units 12
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$1,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	161,500*

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Total support budgeted from townships and municipalities is \$16,500

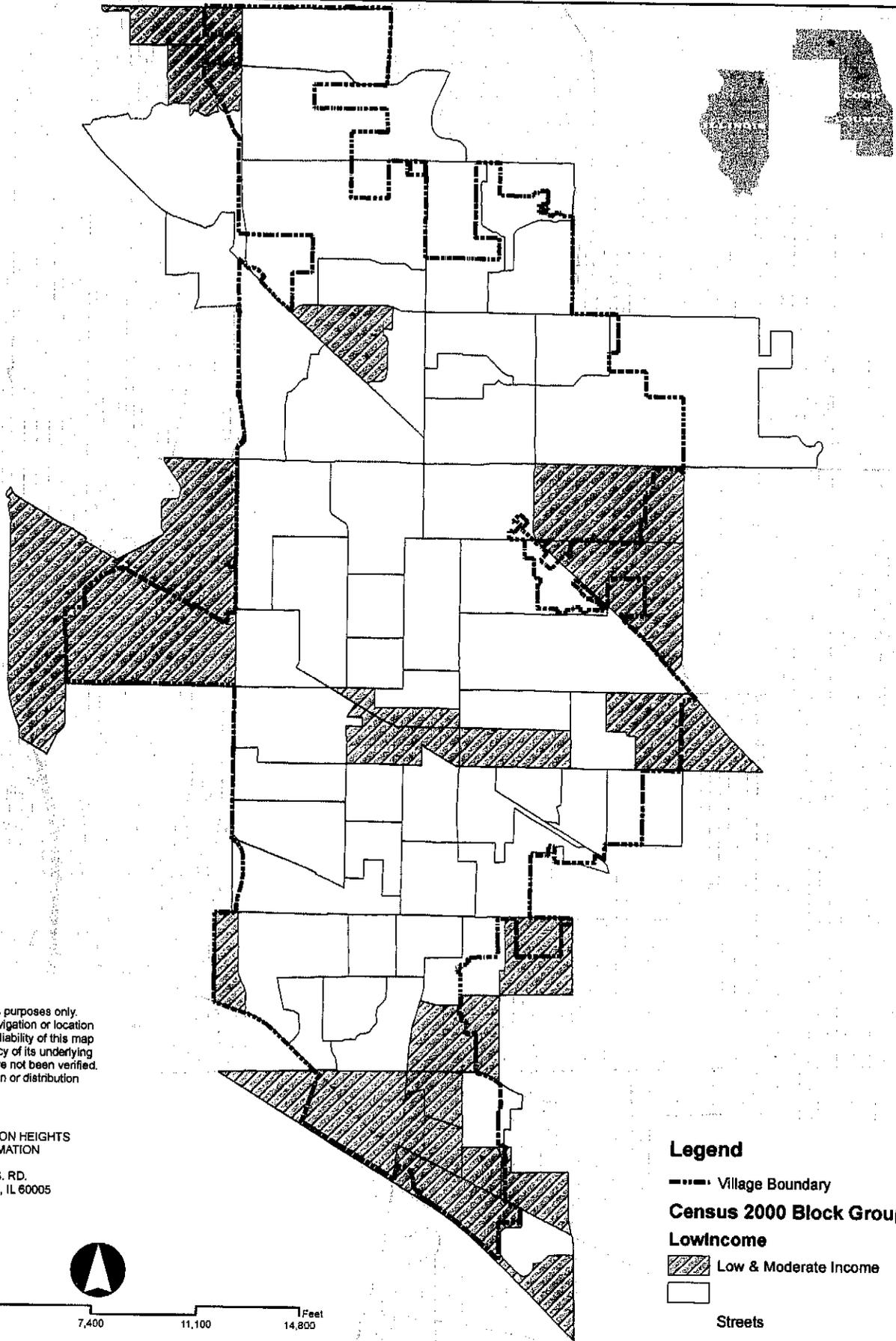
Attachment D

Maps

2010 - 2014 Consolidated Plan

Village of Arlington Heights

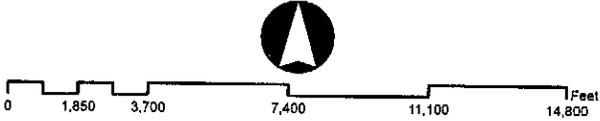
Cook County, Illinois



Disclaimer
 This map is for analysis purposes only. It is not intended for navigation or location of infrastructure. The reliability of this map depends on the accuracy of its underlying data sources which have not been verified. Unauthorized duplication or distribution is prohibited.

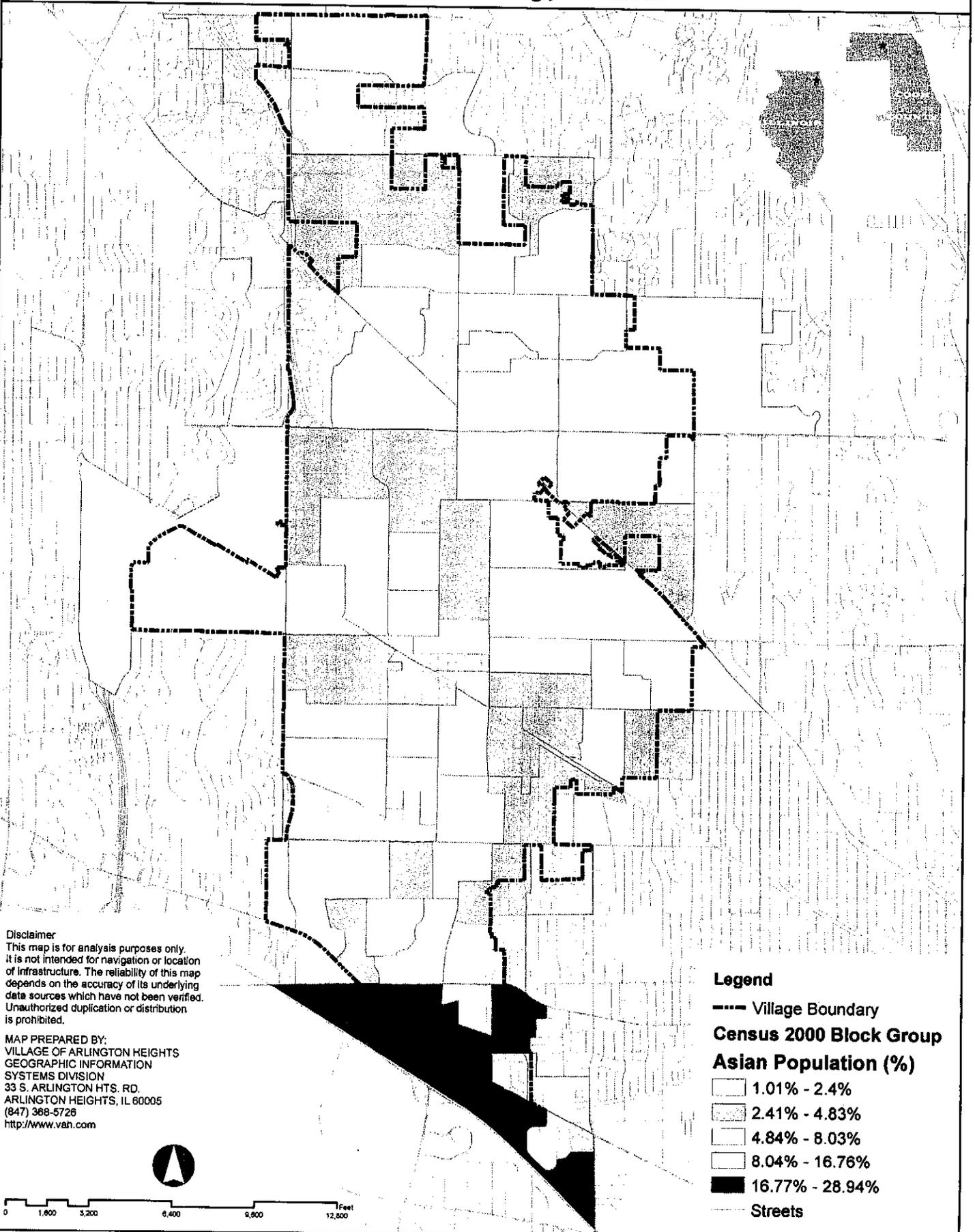
MAP PREPARED BY:
 VILLAGE OF ARLINGTON HEIGHTS
 GEOGRAPHIC INFORMATION
 SYSTEMS DIVISION
 33 S. ARLINGTON HTS. RD.
 ARLINGTON HEIGHTS, IL 60005
 (847) 368-5726
<http://www.vah.com>

- Legend**
- Village Boundary
 - Census 2000 Block Group**
 - Low & Moderate Income
 - Low Income
 - Streets



2010 - 2014 Consolidated Plan

Village of Arlington Heights Cook County, Illinois



Disclaimer
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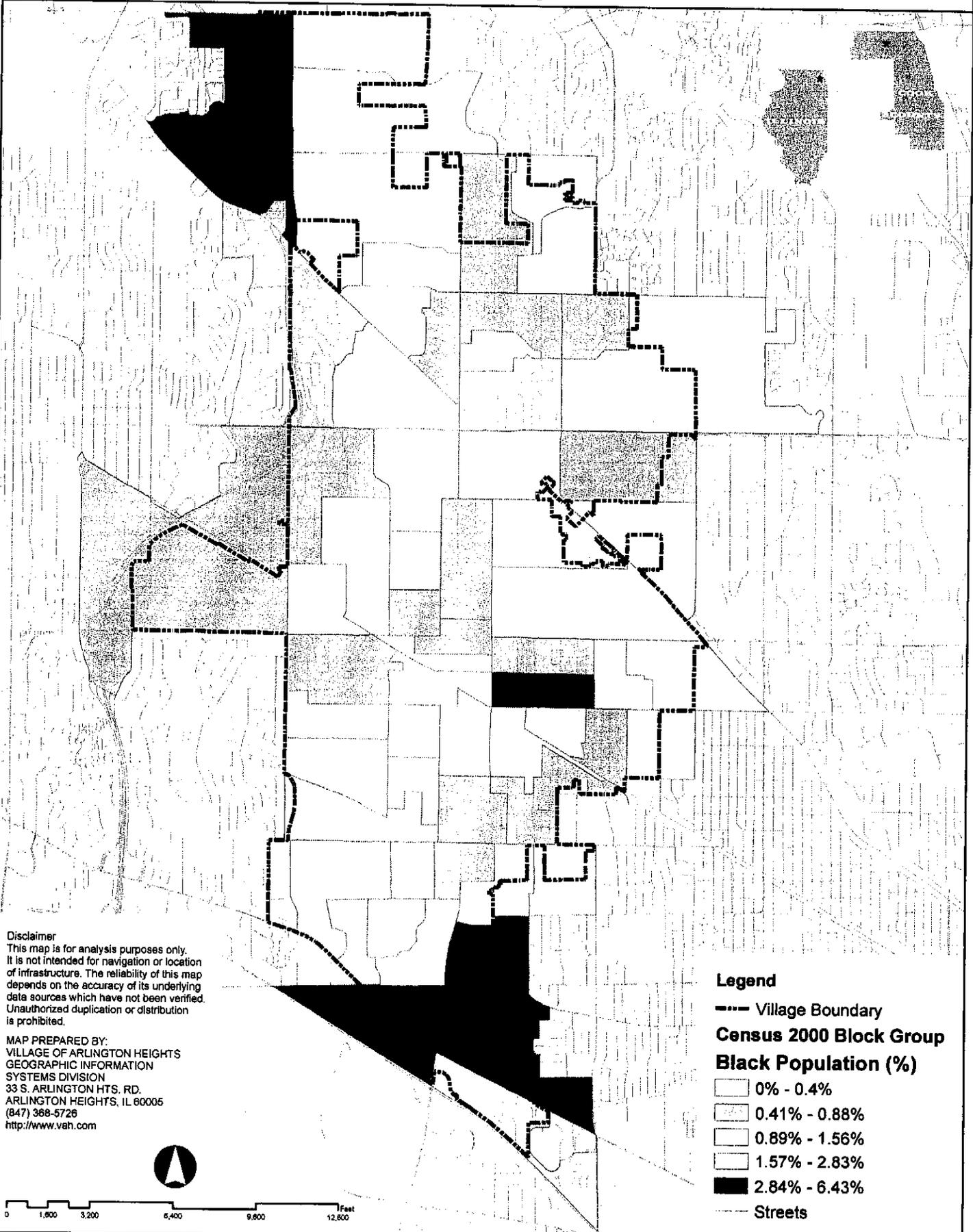
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GEOGRAPHIC INFORMATION
SYSTEMS DIVISION
33 S. ARLINGTON HTS. RD.
ARLINGTON HEIGHTS, IL 60005
(847) 388-5726
<http://www.vah.com>

Legend

- Village Boundary
- Census 2000 Block Group Asian Population (%)**
- 1.01% - 2.4%
- 2.41% - 4.83%
- 4.84% - 8.03%
- 8.04% - 16.76%
- 16.77% - 28.94%
- Streets

2010 - 2014 Consolidated Plan

Village of Arlington Heights Cook County, Illinois



Disclaimer
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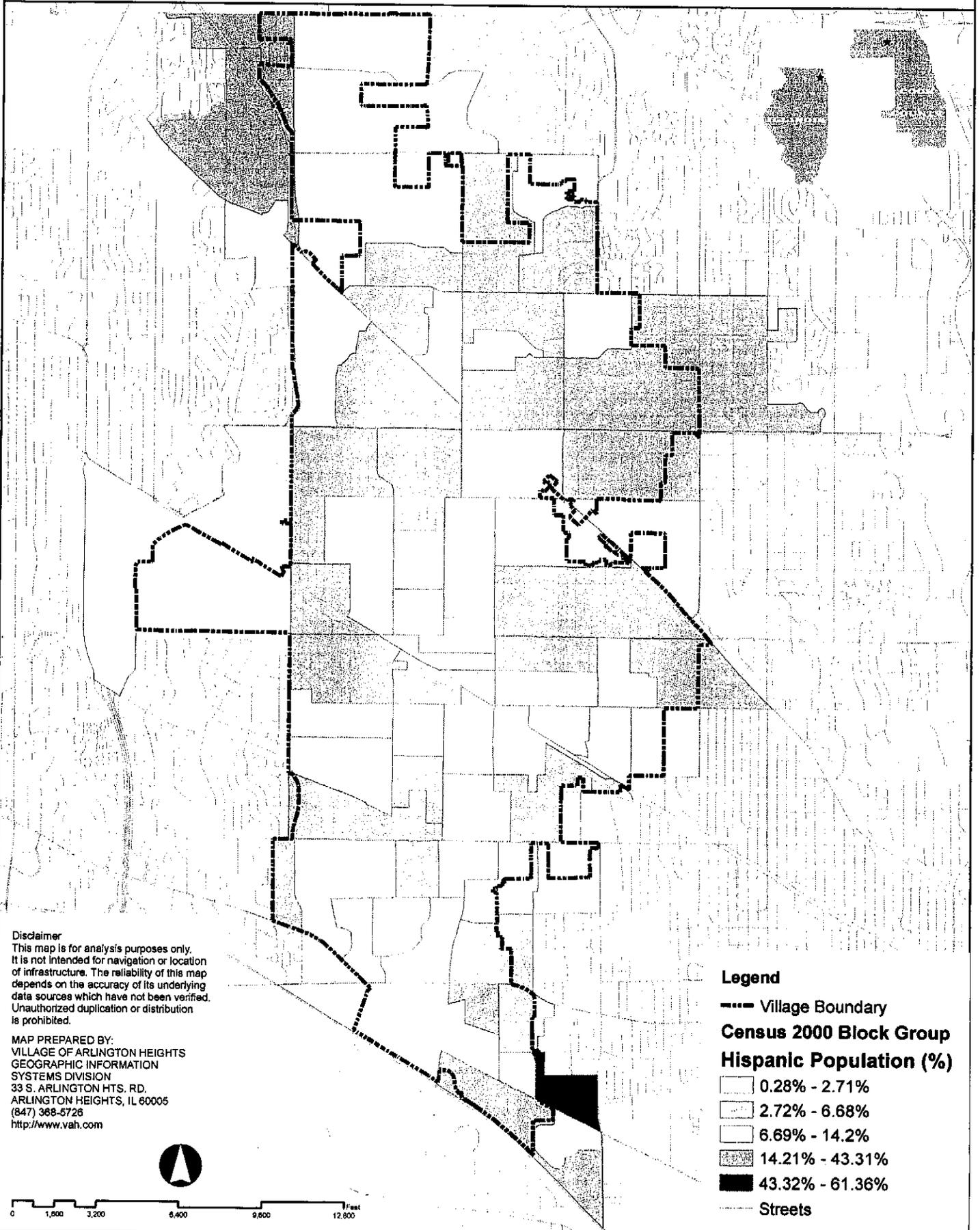
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SYSTEMS DIVISION
33 S. ARLINGTON HTS. RD.
ARLINGTON HEIGHTS, IL 60005
(847) 368-5726
<http://www.vah.com>

Legend

- Village Boundary
- Census 2000 Block Group Black Population (%)**
- 0% - 0.4%
- 0.41% - 0.88%
- 0.89% - 1.56%
- 1.57% - 2.83%
- 2.84% - 6.43%
- Streets

2010 - 2014 Consolidated Plan

Village of Arlington Heights Cook County, Illinois



Attachment E

Grant Application Form,
Public Notifications &
Public Hearing Minutes

Public Notice
RELEASE OF GRANT
APPLICATIONS
COMMUNITY DEVELOP-
MENT BLOCK GRANT
PROGRAM

PROGRAM YEAR 2013-2014
The Village of Arlington Heights is undertaking the preparation of its 2013-2014 HUD Annual Action Plan including its 2012-2013 Community Development Block Grant budget. The 2013-2014 Annual Action Plan also describe the actions to be taken by the Village to implement its Consolidated Plan during the Village's May 1, 2013 - April 30, 2014 fiscal year.
The Village has released a Request for Grant Proposals for projects to be funded under its Community Development Block Grant (CDBG) program in FY 2013-2014. The primary purpose of the CDBG program is the development of viable urban communities by providing decent housing, suitable living environments, and expanded economic opportunities, principally benefiting persons of low and moderate income.
Grant applications must be submitted on forms provided by the Village and are due on or before 5:00 p.m., November 21, 2012.
Grant proposal forms may be obtained by contacting the Village at: Village of Arlington Heights, Department of Planning & Community Development, 33 S. Arlington Heights Road, Arlington Heights, IL 60005 (847) 368-3200, TTY (847) 368-5794 or at www.vah.com.
Published in Daily Herald October 4, 2012 (4317753)

PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT

RECEIVED
OCT 10 2012

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.
Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake park, Schaumburg, Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Sugar Grove, North Aurora

County(ies) of Cook, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the **DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 7150, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published October 4, 2012 in said **DAILY HERALD**.

IN WITNESS WHEREOF, the undersigned, the said **PADDOCK PUBLICATIONS, Inc.**, has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY Paula Baltz
Authorized Agent

Control # 4317753

COMMUNITY DEVELOPMENT BLOCK GRANT ANNOUNCEMENT

To:

Village President and Board of Trustees	The Harbour
Village Manager	Northwest Housing Partnership
All Village Department Heads	Children's Advocacy Center of NW Cook County
A. H. Park District	National Alliance for the Mentally III-NW
Elk Grove Township	Friends of Children in Therapy
Arlington Economic Alliance	Wheeling Township
Housing Commission	Northwest CASA
Senior Citizen Commission	Glenkirk
Youth Commission	Escorted Transportation Service - NW
Commission for Citizens with Disabilities	Arlington Heights Memorial Library
US Department of Housing and Urban Development	Cook County Clerk
CEDA Northwest Self-Help Center	The Center of Concern
Goedke House	Lutheran Home & Services
Arlington Heights Senior Center	Cedar Village
Girl Scout-Illinois Crossroad Council	Salvation Army
Hope Fair Housing Center	Linden Place
Clearbrook Center	Resources for Community Living
Avenues for Independence	Shelter, Inc.
Suburban Primary Health Care Council	Special Leisure Services Foundation
Little City Foundation	II Hunger Coalition
Rebuilding Together, NW Suburban Chicago	Journeys – The Road Home
Wings	Catholic Charities
CLAYground, Inc	Hands On Suburban Chicago
Greater Wheeling Area Youth Outreach, Inc	Cook County Planning Department
Workforce Development, Inc.	Office of the Governor
Workforce Board of Northern Cook County	Arlington Backstretch Coordinating Committee
Fellowship Housing Corporation	District 214 Community Education Foundation
National Able Network	Faith Community Homes
Arlington Park Racetrack	Arlington Heights Historical Museum
The Center for Enriched Living	Alexian Center for Mental Health
Cross & Crown Community Church	Barrington Career Development Center
Housing Authority of the County of Cook	Rainbow Hospice
The Center	Life Span
Countryside Association	Willow House

From: Charles Witherington-Perkins, AICP, Director of Planning and Community Development
Subject: Annual Action Plan & Community Development Block Grant Program - Fiscal Year 2013-2014
Date: October 1, 2012

The Village is beginning to prepare its HUD 2013/2014 Annual Action Plan, including projects to be funded from the 2013-2014 Community Development Block Grant Program. Notices are being sent to commissions and interested citizens to facilitate the public input process. The deadline for the receipt of funding proposals from citizens, commissions, non-profit groups, or other organizations is Wednesday, November 21, 2012. If you are interested in submitting any funding proposals for this program, please ensure that **thirty (30)** copies of each request are submitted to the Planning and Community Development Department on or before the deadline date. **All proposals must include the information requested on the attached grant proposal form.**

The Village Board of Trustees' Committee of the Whole will hold two public hearings on this topic. The first public hearing will be held at 7:30 p.m. on January 14, 2013 at the Arlington Heights Village Hall (33 S. Arlington Heights Road, Arlington Heights, IL 60005). The second public hearing will be held beginning at 8:00 p.m. on March 4, 2013 at the Arlington Heights Village Hall (33 S. Arlington Heights Road, Arlington Heights, IL 60005).

If you have any questions regarding this program, please contact Nora A. Boyer (847) 368-5214.

VILLAGE OF ARLINGTON HEIGHTS

GRANT APPLICATION COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Grant Proposal Instructions:

The Village of Arlington Heights is accepting grant applications to be funded from its FY 2013/2014 Community Development Block Grant (CDBG) allocation. If you are interested in submitting a proposal, please ensure that thirty (30) copies of each request are submitted to the Department of Planning and Community Development **on or before November 21, 2012**.

Applications must include the following items: 1) Cover Sheet; 2) Program Budget; 3) Program Narrative; and 4) Required Attachments. These items must be submitted using the forms provided and must contain the information stipulated in this request for grant applications. Forms in Word format are available upon request. If more than one program is being submitted for funding, a separate grant application must be submitted for each program or service.

If you have any questions regarding this program, please contact Nora A. Boyer at the Village of Arlington Heights, Department of Planning & Community Development, (847) 368-5214.

Grant Application Evaluation

The Village will apply the following criteria to each request during its evaluation:

1. The program or service must conform with CDBG requirements.
2. The program or service must be consistent with the Village's CDBG and Consolidated Plan objectives.
3. The program or service will be evaluated for program efficiency, including the number of Arlington Heights residents assisted per dollar of CDBG funding, the extent to which CDBG funds will leverage funding from other sources, the avoidance of program duplication, and the intended outcomes of the service or program.
4. The agency's ability to meet administrative requirements.

The Village staff will review all proposals and make recommendations to the Village Board of Trustees at a public hearing to be held on January 14, 2013 at the Arlington Heights Village Hall (33 S. Arlington Heights Road, Arlington Heights, IL). A second public hearing, after which it is expected that the Village Board will put the CDBG budget to a vote, will be held on March 4, 2013 at Village Hall. Grants will be for the fiscal/program year of May 1, 2013 – April 30, 2014. Current funding is not a guarantee the Village will fund the program or service in the future. The Village reserves the right to increase or decrease any or all funding requests to maximize effectiveness or to satisfy budget parameters.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL

COVER SHEET

Name of Agency: _____

Address: _____

Contact Person/Title: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Program Description

Name of Program or Service:

Brief Description of Program or Service:

Grant Request

Amount of CDBG Funds Requested from Arlington Heights
for FY 2013/20014 (May 1, 2013 - April 30, 2014): \$ _____

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

PROGRAM BUDGET

Program or Service Budget - FY 2013/2014 (May 1, 2013 - April 30, 2014)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$ _____

Other Sources of Funding for this Program or Service:

	Name of Funding Source	Amount
Funding Source(s): (i.e., Cook County, churches, special awards or grants, etc.)	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
Total Revenue:		\$ _____

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	\$ _____	\$ _____	\$ _____
Construction/Rehabilitation	\$ _____	\$ _____	\$ _____
Administrative salaries	\$ _____	\$ _____	\$ _____
Occupancy	\$ _____	\$ _____	\$ _____
Other Administrative Costs	\$ _____	\$ _____	\$ _____
Other (please specify)	\$ _____	\$ _____	\$ _____
Total Expenses:	\$ _____	\$ _____	\$ _____

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

PROGRAM NARRATIVE

Please attach a narrative description of the proposed program or service. At a minimum, the narrative must address each of the questions listed below:

1. Describe the proposed service or program. How will the service or program be provided? Who are the expected clients? What are the eligibility criteria for service? What percentage of beneficiaries will be low- and moderate-income persons (see attached income sheet)? What is the overall service area of the service or program? Is the service or program available to all Arlington Heights residents? Is it exclusively for Arlington Heights residents?
2. How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.
3. If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year. How many of the Arlington Heights residents were of low- and moderate-income?
4. Explain why the proposed service or program is needed and why funding by the Village of Arlington Heights is necessary. If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served? Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.
5. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

REQUIRED ATTACHMENTS

1. The agency's most recent annual budget (provide 30 copies and attach them to the grant applications).
2. If this is an existing service or program, attach the current year's budget for the service or program. If the service or program was funded by the Village's CDBG program in the past, please indicate the Village's CDBG share (amount and percentage) of the total service or program budget for the past three years, as applicable (provide 30 copies and attach them to the grant applications).
3. The agency's most recently completed audit (only 1 copy is required).

SUBMISSION REQUIREMENTS

Send **30** copies (collated and stapled) of the 1) Cover Sheet; 2) Program Budget; 3) Program Narrative; and 4) Required Attachments, and one copy of the agency's most recently completed audit:

Nora Boyer, Housing Planner
Department of Planning & Community Development
33 S. Arlington Heights Road
Arlington Heights, IL 60005

DEADLINE: WEDNESDAY, NOVEMBER 21, 2012

2012
CDBG INCOME LIMITS

<u>Persons</u>	<u>Extremely-Low Income Maximum</u>	<u>Low Income Maximum</u>	<u>Moderate Income Maximum</u>
1	\$15,950	\$26,550	\$42,500
2	\$18,200	\$30,350	\$48,550
3	\$20,500	\$34,150	\$54,600
4	\$22,750	\$37,900	\$60,650
5	\$24,600	\$40,950	\$65,550
6	\$26,400	\$44,000	\$70,400
7	\$28,250	\$47,000	\$75,250
8	\$30,050	\$50,050	\$80,100

PUBLIC HEARING

TO: The Citizens of Arlington Heights
SUBJECT: Public Hearing - 2013-2014 HUD Annual Action Plan

The Village of Arlington Heights is in the process of developing its 2013-2014 Annual Action Plan. The Annual Action Plan is a part of the Village's 5-year Consolidated Plan which is the Village's comprehensive 5-year planning document that identifies the overall housing and community development needs of the Village, outlines available programs and resources, and establishes a strategy for prioritizing and addressing these needs. The primary focus is the needs of low- and moderate-income residents. The needs of residents and strategies are contained in the Consolidated Plan in the areas of housing, homelessness, other special housing/non-homeless needs, and other community development needs. The Annual Action Plan for 2013/2014 (fiscal year from May 1, 2013 - April 30, 2014) includes the Village's Community Development Block Grant (CDBG) budget.

For Fiscal Year 2013/2014, it is expected that the following federal resources will be available:
Estimated Annual CDBG Entitlement Grant: \$242,730
Estimated Prior Year's CDBG Carry Over Funds: \$ 67,500
Anticipated CDBG Program Income: \$ 50,000
Total Estimated CDBG Funds Available: \$360,230

A PUBLIC HEARING WILL BE HELD...
MONDAY, JANUARY 14, 2013
Time: 7:30 p.m.

Place: Board Room, Municipal Building,
33 S. Arlington Heights Rd., Arlington Heights, IL
Purpose: To discuss the Village's Proposed
2013/2014 Annual Action Plan.

The funds available are expected to fund a range of activities including the provision of decent housing and suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

The Village does not anticipate the displacement of any persons as the result of any activities presented in its 2013/2014 Annual Action Plan. If any displacement does occur, the Village will comply with all federal laws and regulations concerning assistance to displaced persons. The Arlington Heights Department of Planning and Community Development will respond to any problems associated with displacement in the Village. The Village anticipates that all of the activities funded will benefit very low, low and moderate income persons as defined by HUD.

For more information, contact Nora Boyer, Housing Planner, (847) 368-5214. Village Hall is wheelchair accessible. Provisions will be arranged for any non-English speaking persons or individuals with disabilities who wish to attend. If non-English speaking persons wish to participate in the public hearing, and if a request for assistance is made at least 5 working days before the public hearing, the Village of Arlington Heights will arrange for translation. With notice, the Village will arrange to have a sign language interpreter present or a real-time captionist available for the hearing impaired. Should you need an auxiliary aid or service, such as a sign language interpreter or materials in alternate formats, please contact David Robb, Disability Services Coordinator at (847) 368-5793 or (847) 368-5794 TTY). Requests for accommodations should be made as soon as possible.

Published in Daily Herald December 20, 2012 (4325303)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.
Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake park, Schaumburg, Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Sugar Grove, North Aurora

County(ies) of Cook, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the **DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 7150, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published December 20, 2012 in said **DAILY HERALD**.

IN WITNESS WHEREOF, the undersigned, the said **PADDOCK PUBLICATIONS, Inc.**, has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY *Danula Baitz*
Authorized Agent

Control # 4325303

RECEIVED

DEC 20 2012

PLANNING & COMMUNITY DEVELOPMENT

PUBLIC NOTICE
To: The Citizens of
Arlington Heights
Subject: 2013/2014 Annual
Action Plan Including
the CDBG Budget
30-Day Public Comment
Period and Notice of
Public Hearing

The Village of Arlington Heights has available for public comment a DRAFT of its fiscal year 2013-2014 Annual Action Plan. The Annual Action Plan contains a description of the Village's strategic plan for addressing the housing and community development needs in the Village during the fiscal year. The Annual Action Plan contains the amount of assistance expected to be received and the range of activities that may be undertaken. Any activities to be funded by the Village of Arlington Heights through HOME, CDBG, ESG, HOPWA, Public Housing Comprehensive Grant or other HUD programs are described therein. The Village anticipates that all federal funds will be used to benefit low and moderate-income residents of Arlington Heights, and the activities will not result in the displacement of any Arlington Heights residents.

Persons interested in receiving a copy of the DRAFT of the Consolidated Plan, may telephone or pick up a copy during regular business hours at the Village of Arlington Heights Department of Planning and Community Development.

33 S. Arlington Heights Road
Arlington Heights, IL 60005
Telephone: (847) 368-5200
TTY: (847) 368-5794

The DRAFT Annual Action Plan will also be available for review at the following locations:

Arlington Heights Memorial Public Library
90 N. Dunton Avenue
Arlington Heights, IL 60004
Telephone: (847) 392-6100

Wheeling Township Office,
616 N. Arlington Heights Road
Arlington Heights, IL 60004
Telephone: (847) 259-7730

The 2013/2014 Annual Action Plan will be the subject of a public hearing to be held before the Village Board on:

March 4, 2013 beginning at 8:00 p.m.
33 S. Arlington Road,
Arlington Heights, IL 60005
in the Board Room
(3rd Floor)

Village Hall is wheelchair accessible. Should you need auxiliary aid or service, such as a sign language interpreter or materials in alternate formats, please contact David Robby, Disability Services Coordinator (847) 368-5793 or (847) 368-5794 (TTY). Requests for accommodations should be made as soon as possible.

The Department of Planning and Community Development staff will be available to accept written or oral comments during regular business hours at Village Hall; 33 S. Arlington Heights Rd., Arlington Heights, IL 60005, (847) 368-5200. Written comments will be mailed to the Village, 33 S. Arlington Heights, Arlington Heights, IL 60005 or sent by fax to (847) 368-5988. This public comment period expires at 5:00 p.m. on February 19, 2013. Published in Daily Herald on January 18, 2013 (4327707)

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IN WITNESS WHEREOF, the undersigned, the said **PADDOCK PUBLICATIONS, Inc.**, has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY Laula Baltz
Authorized Agent

Control # 4327707

RECEIVED

JAN 23 2013

PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT

PUBLIC HEARING
TO: The Citizens of
Arlington Heights
SUBJECT: Public Hearing -
2013-2014 HUD Annual
Action Plan

The Village of Arlington Heights is in the process of developing its 2013-2014 Annual Action Plan. The Annual Action Plan is a part of the Village's 5-year Consolidated Plan which is the Village's comprehensive 5-year planning document that identifies the overall housing and community development needs of the Village, outlines available programs and resources, and establishes a strategy for prioritizing and addressing these needs. The primary focus is the needs of low- and moderate-income residents. The needs of residents and strategies are contained in the Consolidated Plan in the areas of housing, homelessness, other special housing/homeless needs, and other community development needs. The Annual Action Plan for 2013/2014 (fiscal year from May 1, 2013 - April 30, 2014) includes the Village's Community Development Block Grant (CDBG) budget.

A second public hearing is planned concerning the Annual Action Plan. It is expected that the Village Board will adopt the Annual Action Plan following consideration of comments made at the public hearing. THE PUBLIC HEARING WILL BE HELD MONDAY, MARCH 4, 2013 Time: 8:00 p.m.

Place: Board Room, Municipal Building, 33 S. Arlington Heights Rd., Arlington Heights, IL

Purpose: To discuss and then adopt the Village's Proposed 2013/2014 Annual Action Plan.

For more information, contact Nora Boyer, Housing Planner, (847) 368-5214. Village Hall is wheelchair accessible. Provisions will be arranged for any non-English speaking persons or individuals with disabilities who wish to attend. If non-English speaking persons wish to participate in the public hearing, and if a request for assistance is made at least 5 working days before the public hearing, the Village of Arlington Heights will arrange for translation. With notice, the Village will arrange to have a sign language interpreter present or real time captionist available for the hearing if needed. Should you need an auxiliary aid or service, such as a sign language interpreter or materials in alternate formats, please contact David Robb, Disability Services Coordinator (847) 368-3793 or (847) 368-4 (TTY). Requests for accommodations should be made as soon as possible. Published in Daily Herald January 18, 2013. (4327704)

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IN WITNESS WHEREOF, the undersigned, the said **PADDOCK PUBLICATIONS, Inc.**, has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY *Danula Baltz*
Authorized Agent

Control # 4327704

RECEIVED

JAN 23 2013

PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT

**COMMITTEE-OF-THE-WHOLE
MINUTES OF THE MEETING OF THE MAYOR AND THE BOARD OF
TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS BOARD ROOM
MONDAY, JANUARY 14, 2013 7:30 P.M.**

BOARD MEMBERS PRESENT: President Mulder, Trustees Blackwood, Breyer, Farwell, Hayes, Rosenberg, Scaletta, and Sidor

BOARD MEMBERS ABSENT: Trustee Glasgow

STAFF MEMBERS PRESENT: Bill Dixon, Village Manager; Charles Witherington-Perkins, Director of Planning & Community Development; Nora Boyer, Housing Planner; Eileen Hellstrom, Recording Secretary

SUBJECTS:

4. Public Hearing
 - A. Community Development Block Grant FY 2013/14
 - B. HUD Annual Action Plan for 2013/2014
 5. Other Business
 6. Adjournment
-

President Mulder called the meeting to order at 7:30 PM. The Pledge of Allegiance was recited. The Recording Secretary called the roll.

Trustee Rosenberg entered the meeting at 7:35 PM.

TRUSTEE HAYES MOVED, SECONDED BY TRUSTEE SCALETTA, THAT THE COMMITTEE-OF-THE-WHOLE CONVENE THE PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT.

THE MOTION CARRIED UNANIMOUSLY.

President Mulder thanked all the agency representatives in attendance for providing their services every day to those in need and explained that a public hearing would be held.

4. Public Hearing

- A. Community Development Block Grant FY 2013/14**
- B. HUD Annual Action Plan for 2013/2014**

A. Community Development Block Grant FY2013/14

Village Manager Bill Dixon explained that pursuant to HUD regulations, a two part hearing is required to discuss: first, the Community Development Block Grant (CDBG) and second the draft of the FFY 2013 (May 1, 2013-April 30, 2014) Annual Action Plan.

In accordance with the approved budget calendar, a second public hearing will be held by the Village Board on March 4, 2013. This will follow the 30-day public comment period during which the proposed Consolidated Plan will be available for public comment.

HUD has not announced the amount of the Village's CDBG entitlement grant for FFY13. HUD has advised the Village to base its 2013-2014 CDBG budget on the entitlement grant amount that the Village received for 2012-2013, which was \$242,730. The Village's entitlement grant could be reduced resulting in reduction or possible elimination of some subrecipient funding.

The Village has received 19 grant requests totaling \$483,698 of which an estimated \$360,230 can be funded. A summary of the CDBG grant requests is attached (Attachment A) The total 2013-2014 CDBG fund is estimated to be the sum of the following sources:

Federal 2013 Entitlement Grant (estimate)	\$242,730
Previous Year Carry-Over	\$ 67,500
Projected Program Income	<u>\$ 50,000</u>
TOTAL:	\$360,230

While the Village has the authority to fund programs totaling an estimated \$360,230, there are some HUD restrictions of which the Committee of the Whole should be aware. "Attachment B" (attached) lists the funding requests according to the program restriction categories stipulated by HUD. The following are guidelines for the expenditure categories:

Public Service Activities Cap of **\$46,100**

Administrative Services Cap of **\$58,500**

Brick and Mortar Projects Cap of **\$255,630**

Low and Moderate Income Benefit-A minimum of 70% of the total CDBG funds for 2013-2014 must benefit low and moderate income persons with of net figure of **\$252,161**

HUD has advised that public service grants under \$5000, and especially public service grants under \$1000, raise compliance issues related to allowable costs.

Staff provided to HUD the Village's rationale for providing public service grants below \$5,000. In telephone conversations, HUD stated that there is no set dollar

amount for grants under which HUD will find fault.

For this year, HUD would like to see at least movement on the part of the Village toward implementing these considerations. HUD expects that enforcement regarding these matters under the federal regulations will progressively increase over the next few years.

In regards to public service applicant eligibility, the Keystone Foundation, on behalf of Glenkirk, has requested \$38,500 for improvements to the parking lot at its training and program center which is located in Arlington Heights. The only non-housing public facility that the Village lists as a priority for funding in its current Consolidated Plan is the Senior Center. In 2011, the Village was able to provide \$19,620 in CDBG funds to Glenkirk for housing improvements at two of its group homes in Arlington Heights, but as a non-housing related facility, the Glenkirk training and program center does not meet a current Consolidated Plan priority or objective.

Charles Warner of Faith Community Homes explained that Faith Community Homes works with low income families with children, who live or work here in Arlington Heights, to work with their housing needs. The families coming to them have very low income and are facing eviction or are homeless. Some limited financial help with rent is provided, but the major part of the program is two years of weekly mentoring designed to help the families develop realistic budgets, goals and actions. The object of the program is to bring the families to financial stability and independence. The grant request from the Village (CDBG) is \$1,000.

Rhonda Serafin of Township High School District 214 Community Education Foundation said this is a program designed to serve eligible non-native speakers of English who can benefit from beginning lessons in English as a Second Language (ESL), with a computer literacy focus providing them with classroom instruction at the Arlington Heights Memorial Library. The importance of literacy is the building block to any kind of economic advancement. Ms. Serafin said that the program has been able to increase the amount of instructional hours by a half hour from two and a half to three hours once a week. The grant request from the Village (CDBG) is \$1,500.

Trustee Scaletta asked why District #214 can't fund this program.

Ms. Serafin replied that this was a partnership with the Arlington Heights Library that was decided back in 2005. The property taxes that are paid for District #214 do not apply to Township District #214 Community Education Foundation, and we are totally self funded. District #214 does not pay for any community education programs.

Jim Huenink of Northwest CASA explained that the Northwest Center Against Sexual Assault (Northwest CASA) provides specialized counseling, crisis intervention and advocacy services for Arlington Heights residents who are

victims of sexual abuse and sexual assault. Northwest CASA provides individual, family, and group counseling to victims of sexual assault/abuse and services are provided in English and Spanish. Currently, Northwest CASA has 29 hotline volunteers, two undergraduate interns, and two graduate school interns. Advocacy services include 24/7 emergency room response to seven area hospitals. There is no charge for this service. The grant request from the Village (CDBG) is \$2,000.

Trustee Sidor commented on what they do is exemplary and thanked them for all they do.

Mark Parr of Children's Advocacy Center explained this is a program that works with children who have been victims of sexual abuse, severe physical abuse, and children who are living in homes with domestic violence. This center provides service 24 hours a day, 7 days a week and all services to the victims are provided free of charge. Their work coordinates with the services of DCSF, Cook County States Attorney's Office, and the Arlington Heights Police Department. The grant request from the Village (CDBG) is \$2,000.

Trustee Blackwood asked how long on average would a client would stay with the agency.

Mr. Parr responded that the average tends to be six to eight months, but some can last much longer.

Mr. Parr wanted to point out to HUD that some of the smaller grants are used for matching funds for other grants and are very important.

Robert Walsh of Resources for Community Living said the State of Illinois now has a waiting list of over 21,000 people for residential day program services. The State made major budget cuts throughout the system and now the community is our best source of support. Dr. Walsh explained that his agency helps people with developmental and physical disabilities live independently in the community, finding them employment, roommates, and teaching them basic life skills. The primary goal of these services is to assist persons with disabilities to live in their homes and apartments, rather than in group homes and institutional settings. Dr. Walsh thanked the Board for their support over the years, and said he hoped for their continued support. The grant request from the Village (CDBG) is \$6,000.

Lynndah Easterwood-Lahey Escorted Transportation Services/Northwest (ETS) Lynndah Easterwood-Lahey, is the executive director for ETS Northwest and they are located in the Senior Center, 1801 W. Central, in Arlington Heights. Ms. Easterwood-Lahey explained that ETS provides a reliable volunteer based transportation service for older adults to medical and dental appointments. They have been in existence since 2006 and have around 76 volunteer drivers. Last year they provided 2719 round trip rides for about 500 Seniors in the

Northwestern suburbs. About 53% of these rides were provided to Arlington Heights residents. The volunteer drivers donate their time as well as the gas they use to provide rides.

The areas that they cover are approximately 160 square miles; from Lutheran General Hospital all the way to Northwest Community and down to Alexian Brothers Hospital.

Seniors are picked up at their home by volunteers who drive the senior to their health related appointment. They stay with the adult during the appointment, and drive the recipient home with a stop for needed prescriptions if required. Ms. Easterwood-Lahey thanked the Village for their support. The grant request from the Village (CDBG) is \$10,000.

Trustee Hayes thanked ETS for the service they provide and said how valuable this service is to the residents in our community and other communities. He said it seems as though ETS has an additional five to fifteen new passengers each month.

Ms. Easterwood-Lahey responded that ETS is growing at a 10% increase every year in the amount of rides they provide. In regards to the amount of Arlington Heights residents being served, there has been an increase of 10% from 2011.

Trustee Hayes asked how they are meeting the additional needs based on the amount of volunteers they have.

Ms. Easterwood-Lahey replied that so far it is going well. This year they have 16 new volunteer drivers. In 2012, ETS received a national award that brought them more attention in the media.

President Mulder asked if they do a background check on the driver.

Ms. Easterwood-Lahey replied that they complete a check on their driver's license and a criminal background check.

President Mulder asked if ETS charges these individuals for rides.

Ms. Easterwood-Lahey responded that they ask for a \$12 round trip donation. ETS requests that the person requesting a ride needs to be 60 years of age and they need to live within ETS's boundaries and be going to a location within their boundaries. ETS does not ask the Senior for any financial information.

Victoria Bigelow of Suburban Primary Health Care Council thanked the Board for the long-time funding and explained that "Access to Care" provides access to primary medical care to persons with low incomes who are uninsured by public or private programs. They serve all of suburban Cook County. They are people who are not eligible for Medicaid and who do not have private insurance

due to a low income. Ms. Bigelow said 155 Arlington Heights residents were served in 2012. She mentioned that each person pays \$5 for the office visit on an as needed basis and are also eligible to obtain lab tests and x-rays. Also, for prescription medication, it would cost them between \$15 and \$40 to get it from a Walgreens pharmacy. It is not just diagnosis they receive, but also treatment. The grant request from the Village (CDBG) is \$10,000.

Ronald Jordan of CEDA Northwest Self-Help Center, Inc. thanked the Board on behalf of the clients that CEDA Northwest serves in Arlington Heights for their support. When people come for help it typically involves a number of issues; there are a number of barriers they are dealing with. Our goal is provide a wide range of services to help them get back on their feet and provide opportunities and encouragement to help these families. The child care program provides subsidized day care assistance. Typically these households are unable to bear the high cost of childcare and still meet their monthly financial obligations. Eligible clients must be residents of Arlington Heights who have a low or moderate income and all program participants must attend Life Skills classes. The grant request from the Village (CDBG) is \$20,000.

Trustee Scaletta excused himself from the meeting.

Corey Keller of Journeys/the Road Home thanked the Board for their continued support and help extended over the years. They have changed their name from Journeys from PADS to HOPE to Journeys/the Road Home. They offer counseling, case management, temporary emergency shelter, healthcare services, transitional housing, vocational services and support, and a food and clothing pantry. They serve 37 villages including the Village of Arlington Heights. Funding for next year will be used to support the increasing cost to provide a greater number of services to a greater number of clients who use both the day center and emergency shelter sites at night. Last year they served 188 clients that were residents of Arlington Heights. The total number of services that were provided to Arlington Heights residents was 5,439. The grant request from the Village (CDBG) is \$20,000.

Trustee Hayes asked if the number of individuals who use the emergency PAD sights has increased.

Ms. Keller said that number this year has increased.

Trustee Hayes asked how many PADS sites are within the Village.

Ms. Keller replied there are six PAD sites.

John Robinson and Stacey Van Enkevort of the Arlington Heights Park District are here to request funding for the CAP program (Children at Play). This is the school districts before and after school program. This program is offered at 10 schools within Arlington Heights' school districts, 21, 25, and 59. For the past

23 years it has been a joint effort between the Village, the school districts, and the park district to provide a safe low cost program for families in need of care for their children. Requested funds would be used to subsidize costs for low/moderate income families. The program currently serves 830 children within Arlington Heights. The grant request from the Village (CDBG) is \$38,000.

Trustee Farwell asked if they offer any homework help.

Ms. Van Enkevort replied that they do, not as a tutor, but if a child has questions about their homework, they have a homework time that is offered every day and staff will help them out with questions.

Trustee Farwell asked if they have seen the number of families who have an inability to pay increase or decrease currently.

Ms. Van Enkevort said that it has been slightly increasing and the need still continues to grow each year.

Wayne Kulich of Countryside Association for People with Disabilities explained that they have provided more than 60 years of community support services to persons with developmental disabilities living throughout Lake County and all of northern Cook County. Their focus is on community integration through jobs and paid work opportunities. They have two developmental training centers, one in Waukegan and one in Palatine. Currently they provide support services to 31 Arlington Heights residents. Transportation services are provided Monday through Friday for the families that have someone who participates in our work centers. In-home services are also provided to support families. The grant request from the Village (CDBG) is \$5,000.

Mark Hellner of Single Family Rehab Loan Program said the request for the next fiscal year is a substantial increase over the current budget since the annual loans to homeowners in Arlington Heights has been around \$140,000 a year. This program helps single family homes come into compliance with Village Code. These are small loans that are repaid upon sale of the home. This year they experienced a substantial increase in the number of repayments. The grant request from the Village (CDBG) is \$105,000.

Trustee Rosenberg asked if there are any loans currently where the house value has decreased significantly below the original loan amount.

Nora Boyer replied that there was one foreclosure in the last year.

Dr. Rebecca Reynolds of Ministry of Hope Cross & Crown, which is part of Cross and Crown Community Church, serve the homeless and jobless of the community. They serve a hot breakfast and lunch, as well as a bagged dinner the guests can take with them. They have served over 10,000 meals in 2012. They now provide a clothing closet, food pantry and social service referrals. They also

help purchase eye glasses for those who cannot afford to purchase their own pair. The majority of their funding comes from private donors. They have seen an increase annually in the number of people needing help. The grant request from the Village (CDBG) is \$4698.

Trustee Breyer asked how many recipients of this program are Arlington Heights residents.

Dr. Reynolds said about 97% are residents of Arlington Heights.

Trustee Sidor asked about transportation to their facility on Saturday mornings to take advantage of the meals they are serving.

Dr. Reynolds replied that transportation is provided to and from the facility on Saturdays.

Christina Swanson of The Salvation Army Family and Community Services is seeking funding in order to target their "Ways to Work" program in the Village. This program provides affordable credit through small, short-term, low-interest loans to low-income families for the purpose of the following; purchasing a used vehicle to get to work, childcare, or to pursue educational or job training. Many low-income families do not have access to affordable credit through mainstream financial institutions. This program provides financial literacy classes, case management, an affordable micro loan, credit repair as families pay back the loan, as well as gaining access to a used car for reliable transportation. They have an office in the Wheeling Township building. The grant request from the Village (CDBG) is \$4,000.

Charles Witherington-Perkins explained that this request is for the annual allocation of \$150,000 in CDBG funds to be used to pay debt service on the bonds that were issued to purchase and rehabilitate the Village's Senior Center. In 1996, HUD approved a plan for the Village to use \$200,000 from its federal 1997 allocation and \$150,000 from its CDBG allocation for the next 19 years (until 2016/2017) for this purpose. This proposal reaffirms this financing plan for 2013/2014. The grant request from the Village (CDBG) is \$150,000.

Charles Witherington-Perkins said funds are requested for partial funding of the Housing Planner position in the Department of Planning & Community Development and for other administrative costs incurred with administering the CDBG program. Funds are also requested to cover administrative costs incurred in order to comply with Federal audit and legal notice requirements. The grant request from the Village (CDBG) is \$58,500.

B. HUD ANNUAL ACTION PLAN FOR 2013/2014

Mr. Dixon explained the purpose of this part of the public hearing is to obtain comments from the public concerning the housing and supportive service needs

of the Village of Arlington Heights. These comments are to be taken into consideration in the development of the Village's Annual Action Plan for 2013-2014.

Every year, the Village must submit to HUD an Annual Action Plan describing the Village's strategy for meeting its housing and community development needs over the one-year period.

In accordance with the budget calendar previously approved by the Village Board, a second public hearing will be held on March 4, 2013, following the required 30-day period during which the proposed Annual Action Plan will be available for public comment.

No comments were received from the public relative to this part of the public hearing.

Mr. Perkins talked about Option #1 and Option #2 (Attachment C) that take into account the comments that were received from HUD regarding limiting the number of small grants that are made by the Village. They have indicated they would like grants of \$5000 or more. The Village does not feel they can do this and have been talking to HUD. HUD replied they would like to see gradual progress and would like the Village to not have grants in the \$400 dollar range, which the Village has had in the past, and make it a minimum of \$1000. HUD would also like the Village to try to make some of the \$1100 and \$1200 grants into \$2000 grants and fund as many agencies as we can. Option #1 tries to increase the smaller grants up to \$1000, and some of the other agency grants up to \$1500 and \$2000. Option #2 is more drastic and addresses HUD's concern about having too many smaller grants and eliminates the funding completely for the smaller requests. Staff recommends Option #1 and not eliminating funding for Faith Community Homes and Northwest CASA as in Option #2.

Trustee Breyer said we should give consideration as to why in Option #2 we are funding Township District #214 Community Education and eliminating Faith Community Homes.

Trustee Rosenberg replied that the distinction was made that the Township District #214 Community Education and is not funded by the district and is independent.

Trustee Breyer replied that dollars are scarce and we need to set true priorities.

Trustee Rosenberg asked if HUD does not agree with Option #1, does Option #2 achieve the result they are looking for.

Mr. Perkins replied that the Village will not know until we submit the plan to HUD and as long as they see progress we hope this will be sufficient. We have had meetings with HUD and Cook County and they are trying to reduce the number of

grants as to not manage and monitor so many.

Trustee Blackwood asked about Option #2 and the elimination of Faith Community Homes and what was the rationale on that decision.

Mr. Perkins responded the thought was not to fund the smaller amounts and take them out of the equation and reallocate those dollars to the other agencies.

Trustee Farwell would not be favor of Option #2. He feels you need to send HUD a message from this Board by using Option #1 and saying just because their guidelines are looking at \$5000 minimums with additional scrutiny for amounts under \$1000, HUD is not hearing what we just heard from the agencies and how matching funds can make or break some of the agencies. He prefers Option #1 and would not vote on something that would eliminate Faith Community Homes since it's an incredible model that works and is one hundred percent part of Arlington Heights.

In respect to the Township District #214 Community Education, Trustee Farwell believes this is an organization that is trying to break a certain poverty chain for a sector of population that many times has difficulty getting service. There is an incredible need for this program.

TRUSTEE FARWELL MOVED, SECONDED BY TRUSTEE SIDOR THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE BOARD, FOLLOWING CONSIDERATION OF PUBLIC COMMENTS, THE CDBG FUNDING REQUESTS, AND THE STAFF'S RECOMMENDATIONS ON THE FUNDING REQUESTS THAT A NOTIFICATION BE PUBLISHED ANNOUNCING THE AVAILABILITY OF THE DRAFT 2013/2014 ANNUAL ACTION PLAN FOR THE 30-DAY PUBLIC COMMENT PERIOD.

Trustee Sidor agrees with Option #1.

Trustee Breyer said he did not say aye because he was debating whether he wanted the money to go to District 214 but said he will agree with some reservation.

THE MOTION CARRIED UNANIMOUSLY.

Trustee Breyer commented on the Salvation Army "Ways to Work" program and said this is something that is needed to make people self sufficient and not have to rely on public transportation and be more successful at holding onto a job.

TRUSTEE HAYES MOVED, SECONDED BY TRUSTEE ROSENBERG, TO CLOSE THE PUBLIC HEARING.

THE MOTION CARRIED UNANIMOUSLY.

5. Other Business

Art Ellingsen from Arlington Heights spoke about a petition to put term limits on various elected officials. His suggestion is for the Trustees to put this issue on the next ballot so residents can vote regarding this issue. He emailed his suggestion to all of the Trustees. Mr. Ellingsen wanted to bring this to the Board's attention at this COW meeting so it could be put on the agenda for next week's Board meeting.

6. Adjournment

**TRUSTEE BREYER MOVED, SECONDED BY TRUSTEE SIDOR TO ADJOURN
THE MEETING 9:52 P.M.**

THE MOTION CARRIED UNANIMOUSLY.

FY 2013-2014	CDBG Requests	5-Year Consolidated Plan Priority Level for CDBG funding (High, Med or Low)	Allocation 2012-2013	Requests 2013-2014	
PUBLIC SERVICE REQUESTS 1) Faith Community Homes Charles Warner Executive Director	Supportive Housing for Low Income Families in Arlington Heights	High	\$400	\$1,000	Faith Community Homes provides supportive housing services to low income working families with children living in Arlington Heights. They provide some limited financial help with rent, but the major part of their program is 2 years of weekly mentoring designed to help the families develop realistic budgets, goals, and actions. The objective of the program is to bring the families to financial stability and independence. The number of Arlington Heights families expected to be assisted during the grant year is approximately 12.
2) Township H.S. District 214 Community Education Foundation Michael S. Field Director of Community Education	Beginning English as a Second Language Instruction	High	\$1,165	\$1,500	Beginning English as a Second Language lessons (35-week course) are provided to eligible non-native speakers of English. This project fills the gap for beginning ESL learners who are not advanced enough in their English skills for the existing ESL programs offered at the Arlington Heights Memorial Library. The projected number of Arlington Heights beneficiaries is 35 of a total projected enrollment of 50 students.
3) Northwest Center Against Sexual Assault (CASA) Jim Hulenink Executive Director	Sexual Assault Counseling, Crisis Intervention and Advocacy	High	\$400	\$2,000	Northwest CASA is requesting funds to support their specialized counseling, crisis intervention, and advocacy program. Counseling includes individual, family and group counseling. Services are provided in English and Spanish. Counseling is provided by specially trained master's level therapists who have expertise in working with sexual assault victims of all ages. Crisis intervention is provided 24/7 through their hotline that is operated by volunteers and staff. All hotline volunteers receive 40 hours of sexual assault training prior to responding to a hotline call. All volunteers are supervised by a licensed master's level social worker who has training and experience in crisis intervention and advocacy. All volunteers receive quarterly in-service training. Currently, Northwest CASA has 29 hotline volunteers, 2 undergraduate interns, and 2 graduate school interns. Advocacy services include 24/7 emergency room response to 7 area hospitals (including NW Community Hospital, Alexian Bros., St. Alex's, Lutheran General, Skokie and Glenbrook) and 24/7 criminal justice advocacy in behalf of victims who are at police stations or whose cases are being adjudicated in court. Advocacy services are provided by trained staff and volunteers. There is no charge for any of the above services. The agency expects to provide 15 Arlington Heights residents with counseling services, 17 Arlington Heights residents with advocacy services and another 10 Arlington Heights residents with crisis intervention services for a total of 42 Arlington Heights residents.

PUBLIC SERVICE REQUESTS

4) Children's Advocacy Center Mark Parr, LCSW Executive Director	Child Abuse Services	5-Year Consolidated Plan Priority Level for CDBG funding (High, Med. or Low)	Allocation 2012-2013	Requests 2013-2014	
5) WINGS Program, Inc. Terri Channer Senior Director of Development	WINGS Program	High	\$1,560	\$7,500	<p>Direct services are provided for child victims of sexual assault and/or severe physical abuse, witnesses to domestic violence, and their families. Services are provided through the Center's CASI, Family Support Services, and Safe From the Start Programs.</p> <p>The CASI Program coordinates the abuse investigation and provides expert child interviews and medical exams, court support and advocacy, crisis intervention, and on-going case management. Family Support Services offers trauma-focused counselling and support groups for children and parents. Safe From the Start offers specialized assessments and counselling for young children (0 - 5) exposed to domestic violence, and their families. All services are provided free of charge.</p> <p>The expected number of Arlington Heights beneficiaries is 28.</p> <p>It is the mission of WINGS to provide housing and supportive services in an effort to end domestic violence and homelessness one family at a time. WINGS provides safe, decent housing to women who find themselves homeless due to domestic violence and other reasons. Through an array of housing ranging from emergency shelter through transitional housing through permanent supportive housing, WINGS can assist women based on their needs. The expected number of Arlington Heights beneficiaries is 18 women and children.</p>
6) Resources for Community Living Robert J. Welsh, Psy.D. Executive Director	Shared Housing for Special Populations Program	High	\$1,165	\$6,000	<p>RCL offers affordable housing and individualized support services for adults with developmental disabilities and/or physical disabilities living in North/Northwest suburban Cook County. The primary goal of these services is to assist persons with disabilities to live in their own homes and apartments, rather than in group homes and institutional settings. Participants with developmental disabilities also receive individualized support services according to goals identified by the participants. These services are provided by trained staff members and may include money management, cooking, using public transportation, safety, vocational training, community involvement, and other skills necessary for living on one's own. Monthly social activities, Social Group Training, and rent subsidies are also available. The expected number of Arlington Heights beneficiaries is 25.</p>

PUBLIC SERVICE REQUESTS

7) Escorted Transportation Services
NW Lymndah Eastenwood Lahey
Executive Director

Escorted Transportation Services Northwest

High

\$1,165

\$10,000

ETS provides reliable volunteer-based transportation services for frail, elderly adults requiring assistance to their medical, dental, therapy, lab, dialysis, x-ray and chemotherapy appointments; any medical appointment related to a senior's health and wellbeing. Passengers are picked up at their homes and driven to their appointment by a thoroughly screened and checked volunteer driver. The volunteer stays with the senior for the duration of the appointment, then drives him/her home, stopping at a pharmacy if a new prescription needs to be filled. Those requesting service are asked to call at least one week in advance. Service is available Monday-Saturday 8am - 6pm. A donation of \$12 is welcomed for the round-trip service. Since the agency was founded in 2006, they have provided well over 11,400 round-trip rides. The number of Arlington Heights expected to be registered for the program in the coming year is 332.

8) Suburban Primary Health Care
Victoria Bigelow
President

Access to Care

High

\$7,725

\$10,000

Access to Care provides access to primary medical care to persons with incomes below 200% of the federal poverty level who are uninsured by public or private programs. Covered services include office visits to a primary care physician, routine lab tests, x-rays and prescription drugs. Services are provided by local physicians and other service providers who are under contract and paid by the Suburban Primary Health Care Council at discounted rates. Clients are screened for eligibility and enrolled at the Village of Arlington Heights, as well as the offices of townships, social service organizations, and health departments. Enrollment is generally for one year. Members may re-enroll at the end of the year if they are still eligible. There is a \$20 per person annual fee to enroll with a family cap of \$50. Clients pay nominal co-payments to providers of services including \$5 for a physician office visit or for lab or x-ray services. They pay co-payments of \$15 - \$40 for prescription drugs. The total number of Arlington Heights enrollees in the past year was 156 residents. The requested funding amount would cover the costs of 14 Arlington Heights enrollees.

9) CEDA Northwest
Ronald Jordan
Executive Director

Day Care Assistance Program

High

\$15,135

\$20,000

The CEDA Northwest Day Care Broker Program provides subsidized day care assistance to single parent households. Typically, these households are unable to bare the high cost of childcare and still meet their monthly financial obligations. Eligible clients must be residents of Arlington Heights who are low or moderate income. All program participants must also attend a Life Skills class! Participants identified most at risk are assigned a case manager that meets regularly with them to assess their progress towards achieving self-sufficiency. Parents are given the choice to identify childcare for their children. This is essential because most parents report the added benefit of childcare that is convenient to their employment. This provides accessibility to their children during their workday. It also permits them to identify a center that meets their comfort level and is geographically accessible. One-time emergency child care assistance is also available to help provide care until employees entering the job force receive their first pay checks. The expected number of Arlington Hts. beneficiaries is 18 children.

PUBLIC SERVICE REQUESTS	CDBG Requests	5-Year Consolidated Plan Priority Level for CDBG funding (High, Med or Low)	Allocation 2012-2013	Requests 2013-2014	
10) PADS to HOPE, Inc. Margaret Suehr Director of Development	Homeless Services	High	\$1,740	\$20,000	Journeys from PADS to HOPE (Journeys) offers counseling, case management, temporary shelter, transitional housing, vocational support, food and clothing pantries, referrals, and continuum of supportive services to the homeless and those at risk of becoming homeless in northwest suburban Cook County. The anticipated number of Arlington Heights beneficiaries is 200.
11) Arlington Heights Park District John Robinson Superintendent of Recreation	Children at Play Program	High	\$5,000 in CDBG funds plus \$29,000 in General Funds for a total of \$34,000	\$38,000	CAP provides a safe, recreational program before and after school at ten sites within Arlington Heights. It is a cooperative venture between the Park District, School District 21, 25 and 59, and the Village. K - 5th graders can participate in arts & crafts, sports & games, breakfast, and afternoon snack and juice, outdoor play, homework, and socialization at students' local schools. Requested funds would be used to subsidize costs for low/mod income families. The anticipated number of Arlington Heights beneficiaries is 38 children.
12) Countryside Association for People with Disabilities Wayne A. Kulick	Work Services	High	\$0	\$5,000	Countryside's Work Services program addresses the full continuum of needs for effective workforce development for people with developmental disabilities. It also addresses the spectrum of job skills and abilities required for work placement solutions for all those who desire to work including entrepreneurial projects. The Work Services program includes: 1) Bridging Transition for disabled high school students entering employment, 2) Development Training, and 3) Community Employment Services. The number of expected Arlington Heights beneficiaries is 31 or more.
13) Cross & Crown Rebecca Reynolds Program Assistant	Ministry of Hope	High	\$0	\$4,698	Ministry of Hope began in May 2006 and continues today. Every Saturday, the program serves a hot breakfast and lunch, as well as a bagged dinner the guests can take with them. While the guests are visiting, they are offered a church service, friendship, and warm clothes for the winter months. So that the guests can arrive, transportation is provided to and from the Saturday services. Funds would be used to purchase meal service supplies and other supplies such as food, paper plates, toiletries distributed to beneficiaries, cups, etc. The program would need to identify the number of beneficiaries whose last address was in Arlington Heights in order to comply with HUD reporting requirements. There are currently 110 people benefiting from this program with approximately 50 attending each Saturday.
14) The Salvation Army Family and Community Services Chrissy Swanson Contract and Grant Manager	Ways to Work	High	\$0	\$4,000	Ways to Work provides affordable credit through small, short-term, low-interest loans to low-income families for the purpose of purchasing a car to get to work, childcare, and to pursue educational or job training opportunities. The program is coupled with targeted financial literacy education using the FDIC's MoneySmart curriculum to improve the financial management skills critical to becoming creditworthy and economically self-sufficient. Case managers and car-related support are available to any participant with needs that arise after loans have been secured, especially unexpected financial distress. The number of expected Arlington Heights beneficiaries of the program in the coming year is 80.

PUBLIC SERVICE REQUESTS

CONSTRUCTION REQUESTS

15) The Keystone Foundation on behalf of Glenkirk Ilene Foote Foundation Grant Writer

Learning Center Parking Lot

Not a Priority

\$19,620 in energy improvements to group homes -2011

\$38,500

Funding would be used to repair and resurface the parking lot and entry pad at Glenkirk's training and program center located at 2501 N. Chestnut, Arlington Heights, IL. From this center, Glenkirk operates its Masters Center and Options in Employment programs. The number of area beneficiaries of this facility is approximately 135 of whom 24 are residents of Arlington Heights group homes. The Village's Consolidated Plan includes supportive housing and services as a high priority of the Village. However, this non-housing public facility is not included in this category. The only non-housing related public facility that the Village states in its Consolidated Plan that it will fund is the Senior Center. Therefore, this facility does not meet one of the current Consolidated Plan priorities or objectives. As indicated, the Village most recently provided \$19,620 to Glenkirk for the improvement of group homes in the Village.

16) Village of Arlington Heights Planning and Community Develop. Charles Witherington-Perkins, Director

Single Family Rehab Loan Program

High

\$46,200

\$105,000

The Single Family Rehab Loan Program provides low and moderate income home owners with funds needed to make necessary home repairs. The loans are repaid when the homes are eventually sold and the returned funds are rebudgeted within the Village's CDBG program. To date, 465 Arlington Heights households have received loans totaling approximately \$4,855,000 of which \$2,510,000 has been repaid. The goal is to rehabilitate 4 homes during the program year.

17) Village of Arlington Heights Planning and Community Develop. Charles Witherington-Perkins, Director

Senior Center

High

\$150,000

\$150,000

This request is for the annual allocation of \$150,000 in CDBG funds to be used to pay debt service on the bonds that were issued to purchase and rehabilitate the Village's Senior Center. In 1996, HUD approved a plan for the Village to use \$200,000 from its federal 1997 allocation and \$150,000 from its CDBG allocation for the next 19 years (until 2016/2017) for this purpose. This proposal reaffirms this financing plan for 2013/2014.

ADMINISTRATIVE REQUESTS

18) Village of Arlington Heights & Planning and Community Develop. Charles Witherington-Perkins, Director

CDBG Administrator/ Audit/legal Notice Costs

High

\$58,545

\$58,500

Funding would be used for partial funding of the Housing Planner position and for other administrative costs (e.g. audit, public notices, etc.) incurred in connection with administering the CDBG program.

\$483,698

FY 2013/2014 Substantial Amendment		Attachment B	
		2012-2013	2013-2014
REVENUE			
	CDBG Grant	242,730	242,730
	Carry Over from unexpended funds	51,398	67,500
	Program Income	64,800	90,000
	Total Revenue	358,928	360,230
EXPENDITURES			
PROGRAMS			
Public Services (2013/2014 maximum: \$46,100)			
1	Faith Community Homes	400	1,000
2	Township Dist 214 Community Ed.	1,165	1,500
3	NW CASA	400	2,000
4	Children's Advocacy Center	1,165	2,000
5	WINGS	1,560	7,500
6	Resources for Community Living	1,165	6,000
7	Escorted Transportation Services	1,165	10,000
8	Suburban Primary Health Care Center	7,725	10,000
9	CEDA Northwest (Day Care Assistance)	15,135	20,000
10	Journeys The Road Home	1,740	20,000
11	Arlington Hts. Park District (CAP) (2011/2012-\$28,000 in General Funds)	5,000	38,000
12	Countryside Association of People with Disabilities	0	5,000
13	Cross and Crown	0	4,698
14	Salvation Army	0	4,000
	Total	36,620	131,698
Construction/Econ. Development (2013/2014 revised available: \$255,630)			
15	Glenkirk	0	38,500
16	Single-Family Rehab	46,200	105,000
17	Senior Center Debt Service	150,000	150,000
	Total	196,200	293,500
Administration (2013/2014 revised maximum: \$58,500)			
18	Housing Planner	56,045	56,000
19	Administrative Costs	2,500	2,500
	Total	58,545	58,500

FY 2013/2014 Substantial Amendment		Option 1		
		2012-2013	2013-2014	2013-2014
REVENUE				
	CDBG Grant	242,730	242,730	242,730
	Carry Over from unexpended funds	51,398	67,500	67,500
	Program Income	64,800	50,000	50,000
	Total Revenue	358,928	360,230	360,230
EXPENDITURES				
PROGRAMS				
Public Services (2013/2014 maximum: \$46,100)				
1	Faith Community Homes	400	1,000	1,000
2	Township Dist 214 Community Ed.	1,165	1,500	1,500
3	NW CASA	400	2,000	1,000
4	Children's Advocacy Center	1,165	2,000	2,000
5	WINGS	1,560	7,500	2,500
6	Resources for Community Living	1,165	6,000	2,000
7	Escorted Transportation Services	1,165	10,000	2,000
8	Suburban Primary Health Care Center	7,725	10,000	2,000
9	CEDA Northwest (Day Care Assistance)	15,135	20,000	8,800
10	Journeys The Road Home	1,740	20,000	17,300
11	Arlington Hts. Park District (CAP) (2011/2012=\$28,000 in General Funds)	5,000	38,000	3,000
12	Countryside Association of People with Disabilities	0	5,000	5,000
13	Cross and Crown	0	4,698	0
14	Salvation Army	na	4,000	0
	Total	36,620	131,698	46,100
Construction/Econ. Development (2013/2014 revised available: \$255,630)				
15	Glenkirk	0	38,500	0
16	Single-Family Rehab	46,200	105,000	105,630
17	Senior Center Debt Service	150,000	150,000	150,000
	Total	196,200	293,500	255,630
Administration (2013/2014 revised maximum: \$58,500)				
18	Housing Planner	56,045	56,000	56,000
19	Administrative Costs	2,500	2,500	2,500
	Total	58,545	58,500	58,500

FY 2013/2014 Substantial Amendment		Option 2		
		2012-2013	2013-2014	2013-2014
REVENUE				
	CDBG Grant	242,730	242,730	242,730
	Carry Over from unexpended funds	51,398	67,500	67,500
	Program Income	64,800	50,000	50,000
	Total Revenue	358,928	360,230	360,230
EXPENDITURES				
PROGRAMS				
Public Services (2013/2014 maximum: \$46,100)				
1	Faith Community Homes	400	1,000	1,500
2	Township Dist 214 Community Ed.	1,165	1,500	0
3	NW CASA	400	2,000	0
4	Children's Advocacy Center	1,165	7,500	2,000
5	WINGS	1,560	6,000	2,200
6	Resources for Community Living	1,165	10,000	2,000
7	Escorted Transportation Services	1,165	10,000	2,000
8	Suburban Primary Health Care Center	7,725	10,000	9,800
9	CEDA Northwest (Day Care Assistance)	15,135	20,000	19,100
10	Journeys The Road Home	1,740	20,000	2,500
11	Arlington Hts. Park District (CAP) (2011/2012=\$28,000 in General Funds)	5,000	38,000	5,000
12	Countyside Association of People with Disabilities	0	5,000	0
13	Cross and Crown	0	4,698	0
14	Salvation Army	na	4,000	0
	Total	36,620	131,698	46,100
15	Construction/Econ. Development (2013/2014 revised available: \$255,630)			
	Glenkirk	0	38,500	0
16	Single-Family Rehab	46,200	105,000	105,630
17	Senior Center Debt Service	150,000	150,000	150,000
	Total	196,200	293,500	255,630
18	Administration (2013/2014 revised maximum: \$58,500)			
	Housing Planner	56,045	56,000	56,000
19	Administrative Costs	2,500	2,500	2,500
	Total	58,545	58,500	58,500

Attachment F

Public Comment &
Supplemental Information

MEMORANDUM

TO: William C. Dixon, Village Manager
FROM: Nora Boyer, Housing Planner
DATE: February 4, 2013
SUBJECT: CDBG Applications -- Follow Up Information

RECEIVED

FEB 11 2013

PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT

BACKGROUND

On January 14, the Village Board held the first of two public hearings concerning the draft 2013-2014 Annual Action Plan, including the Community Development Block Grant (CDBG) budget. During the hearing, questions were asked of the representatives of the agencies that are requesting CDBG grants for the 2013-2014 program year.

SUPPLEMENTAL INFORMATION

Attached is information that has been provided by applicants for CDBG funding since the January 14th public hearing:

- A cover letter and revised budget from Journeys – The Road Home adjusting its reported annual expenditures to differentiate between administrative salary costs and direct service salary costs;
- A letter from Township High School District 214 Community Education describing its funding sources; and
- A letter from the Arlington Heights Park District requesting that the \$33,000 difference in the \$38,000 grant that it requested for the Children At Play (CAP) program and the \$5,000 in the draft CDBG budget for this program be allocated from other Village resources. As in past years, this difference will be included in the Health Department's proposed budget for FY14.

C: Charles Witherington-Perkins



1140 East Northwest Highway
Palatine, IL 60074

February 1, 2013

Nora Boyer, Housing Planner
Department of Planning & Community Development
Village of Arlington Heights
33 S. Arlington Heights Rd.
Arlington Heights, IL 60005

Dear Nora:

Enclosed please find our 2013-14 updated application for funding that was requested at the hearing

As, I am new to this position, I deferred to the last few applications that were submitted and followed suit as to how the Expense were broken down. I see where there is a need for some clarification while looking at the budget; it would appear that administrative costs were very high. What initially was included in that number were all staff salaries, including the clinical team's salaries. As JOURNEYS is an emergency response service center all our clinical team salaries are used towards client services. I have adjusted the budget to reflect that.

Our Board president would also like to attend the meeting. Can you give me a couple of dates that would work for your team? We would really like to have a successful working relationship with Arlington Heights. Please contact me if any more clarification is needed.

Sincerely,

Margaret Suehr
Director of Development

Enclosure

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

COVER SHEET

Name of Agency: **PADS to HOPE, Inc.** (d/b/a JOURNEYS |The Road Home)

Address: 1140 E. Northwest Hwy., Palatine, IL 60074

Contact Person/Title: Margaret Suehr, Director of Development

Telephone Number: (847) 963-9163, ext. 20

Fax Number: (847) 963-9120

Email Address: m.suehr@padstohope.org

Program Description

Name of Program or Service: **Homeless Services**

Brief Description of Program or Service:

JOURNEYS |The Road Home (JOURNEYS) offers counseling, case management, temporary shelter, transitional housing, vocational support, food and clothing pantries, referrals, and a continuum of supportive services to the homeless and those at risk of becoming homeless in north and northwest suburban Cook County.

Grant Request

Amount of CDBG Funds Requested from Arlington Heights
for FY 2013/2014 (May 1, 2013 - April 30, 2014):

\$20,000

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM BUDGET

Program or Service Budget - FY 2013/2014 (July 1, 2013 – June 30, 2014)

REVENUE

Grant request from Village of Arlington Heights (CDBG):	\$20,000
Other Sources of Funding for this Program or Service:	\$872,974

NOTE: These figures are based on the 2012-13 budget since the 2013-14 budget will not be available until May 2013.

<u>Name of Funding Source</u>	<u>Amount</u>
Fundraising events	\$153,773
Individual and Board contributions	\$144,278
Service Clubs	\$13,000
Faith communities	\$77,758
Corporate grants and matches	\$41,500
Foundation grants	\$94,000
County and local government grants	\$135,000
HUD grant	\$183,665
United Way	<u>\$50,000</u>
Total Revenue:	\$892,974

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	\$20,000	\$417,092	\$437,092
Construction/Rehabilitation	\$ _____	\$ _____	\$ _____
Administrative salaries	\$ _____	\$231,852	\$231,582
Occupancy	\$ _____	\$68,598	\$68,598
Other Administrative Costs	\$ _____	\$67,424	\$67,424
Other (please specify) Events	\$ _____	\$77,758	\$77,758
Total Expenses:	\$20,000	\$862,724	\$882,724

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

PROGRAM NARRATIVE

1. Describe the proposed service or program. How will the service or program be provided? Who are the expected clients? What are the eligibility criteria for service? What percentage of beneficiaries will be low- and moderate-income persons (see attached income sheet)? What is the overall service area of the service or program? Is the service or program available to all Arlington Heights residents? Is it exclusively for Arlington Heights residents?

JOURNEYS provides intervention and prevention services for the homeless and those at risk of becoming homeless. JOURNEYS' services are delivered by six full-time licensed or certified, master's level clinicians who offer mental health and substance abuse counseling, case management, vocational and housing assistance, community outreach, referrals, and an array of immediate services such as food, clothing, laundry and shower facilities, health care, and supplies. JOURNEYS also administers 18 faith-based emergency shelters (6 in Arlington Heights alone) and a transitional housing program that has been established exclusively for JOURNEYS' clients.

100% of our clients have an extremely low and low income level. All programs and services are offered free of charge to residents of our service area, without the typical eligibility requirements that would typically exclude them elsewhere. JOURNEYS' services are available to all residents within its 37-village service area in the north and northwestern suburbs.

2. How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.

Funding is being requested from the Village of Arlington Heights to support the cost of providing services to its increasing number of homeless and near homeless residents. The total number of Arlington Heights residents who utilized our services was 33 in 2006-2007, 63 in 2007-2008, 113 in 2008-2009, 166 2009-2010, 136 in 2010-2011, and 188 in 2011-2012. The number of Arlington Heights residents served has increased each year. Based on economic trends and forecasts, the number of Arlington Heights residents who will be seeking our services is expected to trend upwards for the next several years. It is estimated that nearly 200 individuals and families will be served by JOURNEYS in 2012-2013.

3. If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year. How many of the Arlington Heights residents were of low- and moderate-income?

JOURNEYS served a total of 1,136 persons during 2010-2011, of which 136 were Arlington Heights residents, or 12% of total persons served, all of whom were in the "extremely low" or "low" income category. The number of Arlington Heights residents served in this current program year (2011-2012) was 188, and all were in the "extremely low" or "low" income category.

4. Explain why the proposed service or program is needed and why funding by the Village of Arlington Heights is necessary. If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served? Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.

Funding for 2012-13 would be used to support the increasing costs of providing a greater number of services to more people and the increasing number of Arlington Heights residents who are expected to seek our services over the next several years, especially those who have lost their job or home due to the economic downturn. Any resident who utilizes the PADS shelters are required to come into the HOPE Day Center every two weeks for counseling/ referrals, which has also increased the number of service visits/client encounters at the HOPE Center.

Since its inception, JOURNEYS' programs and services have been established based on community need. JOURNEYS partners with the Alliance to End Homelessness in Suburban Cook County to stay current on all trainings and techniques available to effectively intervene with and advocate for the homeless population. JOURNEYS is also a member of the Association of Homeless Advocates for the North/Northwest District of Cook County, which allows a collaboration with other homeless agencies to address ongoing issues and concerns of the county. The HOPE Center offers space to Alexian Brothers Northwest Mental Health and Kenneth Young Mental Health in order to address mental health issues and make firm and swift referrals for free mental health services. The HOPE Center also works with the Chicago Food Depository to make sure that the food pantry stays stocked to help clients offset their food expenses, and partners with Heartland Health Outreach to provide free onsite medical services and prescription services. Northwest Community Hospital provides free emergency room visits and prescriptions, and clean linens at some of the PADS sites. The HOPE Center also provides space for the Social Security Administration to provide help to its clients with the entitlement application process. Further, JOURNEYS has established linkage agreements with the police departments in its service area to ensure a continuous flow of information and services. These partnerships have been invaluable to the success of clients and were created over the years to enhance JOURNEYS' wrap around philosophy.

5. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

N/A

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847.718.7700 • (fax) 847.718.7713
email: ce@d214.org • web: www.ce214.org



Dr David R Schuler
Superintendent, District 214
Michael S. Field
Director, Community Education

February 1, 2013

Ms. Arlene Mulder, Mayor
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Dear Mayor Mulder and Village Trustees:

Although I was unable to join you at the recent AHCDBG meeting, it has come to my attention that there may be some confusion as to how District 214 Community Education programs are funded. While Community Education is a program of District 214, following the policies set forth by the Board of Education (BOE), funding coming to us through our 214 BOE (property tax dollars) is limited. Specifically, Community Education receives funding that supports the salaries and benefits of five District 214 employees, namely the director, two supervisors and two educational support personnel (ESP). Additionally, there is a small amount dedicated to general administrative costs. This amount of support represents approximately 25% of our Community Ed. budget. There is no direct program support coming from the district.

Consequently, our Adult English as a Second Language partnership program with the Arlington Heights Memorial Library, along with our other Community Ed. programs and services must be funded in some other fashion. We fund programs through grants, class tuition, user fees, and through our foundation. In this case, this is where our 501(c)(3) Community Education Foundation, comes into play. It is our Community Education Foundation that makes application for the AHCDBG funds to help support the residents of Arlington Heights who benefit from this program housed at your library.

While Community Ed. is a program of the district, we are somewhat of a hybrid, as well. We employ approximately 25 program coordinators and staff, along with over 200 part-time teachers. These are the folks at ground level making programs and services like Adult Ed. and Family Literacy, and Continuing Ed. classes go. They are the ones who run our worldwide travel program, cultural and performing arts, special events and intergenerational and older adult programs thrive.

I hope this information is helpful and serves to clarify the relationship between Community Ed. and District 214. If you have questions or would like to discuss these matters further, I would be happy to speak with you anytime. We are proud to partner with the village and the library on this much-needed program for the residents of Arlington Heights and always appreciate your trust and support.

Sincerely,

Michael S. Field,
Director of Community Education

C: B. Dixon, Village Manager



RECEIVED

FEB - 4 2013

PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT

January 22, 2013

Arlene Mulder, Mayor
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Dear Arlene,

Each year the C.A.P. (Children at Play) program has received funding for the families in need of financial assistance. As you are well aware, this funding has come from the Village of Arlington Heights through the Community Development Block Grant and the general fund of the Village's Health Department budget.

In November, the Park District submitted a request for \$38,000 in CDBG funding. The Village staff from the Department of Planning and Community Development recommended \$5,000 at the Village Committee of the Whole meeting on January 14. It is the Park District's understanding that the Village Board will consider funding the additional amount from the general fund. We urge you and the entire Village Board to support the funding of the additional \$33,000. In past years the additional funds were administered through the general fund.

Back in the 1980's, the Village made the commitment to support the residents of Arlington Heights in the joint venture with the Park District and School District 25 with the C.A.P. program by funding the scholarship monies. The fulfillment of that commitment requires adequate funding each year. Next year, the projected need for scholarships is \$38,000 of which, \$5,000 has been recommended through CDBG funds. Without the additional \$33,000, there will be families denied this program, which they so desperately need.

Sincerely,

Maryfran H. Leno
President, Park Board of Commissioners

RECEIVED

JAN 29 2013

Office of The Mayor