

# Business Services 2015

**BUSINESS CENTER**

IT'S GOOD BUSINESS TO USE THE LIBRARY



**WHERE LOCAL SMALL BUSINESSES GO  
FOR BUSINESS RESOURCES, PROGRAMS  
& NETWORKING AND SOCIAL MEDIA &  
TECHNOLOGY INSTRUCTION**

**[HTTP://AHML.INFO/BUSINESS](http://ahml.info/business)**

# Business Resources



- **Programs**
  - Business Bytes: Bi-monthly
  - Co-Working Connection: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday 9 - 12
  - SCORE and outside speakers: Monthly
- **Business Book Discussion at Armand's in AH**
- **One-on-one appointments with Business Services Staff**
- **Databases**
  - Marketing & mailing lists and demographic research
  - Lifelong learning, continuing education, and social media/technology tutorials
- **Computer classes for social media, software, and technology**

# Business Library Card



- For businesses and non-profits located in Arlington Heights
- Up to 3 employees may be authorized to use card
- Benefits include:
  - Borrowing privileges
  - Conference room reservation
  - Use of the Studio
  - Computer classes
  - One-on-one appointments
  - Database access including remote access
  - ESL assistance

# Databases



- **Gale Courses**
  - In-depth, instructor-led, 6-week classes on tech topics, health-care training, business/accounting, personal development, law, test prep, and more. Some classes can lead to certification.
- **Lynda.com**
  - Video tutorials on software packages, web design, business/management skills, financial literacy, job/career skills, social networking, etc.
- **Reference USA**
  - Business and residential directory for company research, community demographics and marketing and mailing lists.